

**WHATCOM COUNTY  
EXECUTIVE'S OFFICE**

County Courthouse  
311 Grand Avenue, Suite #108  
Bellingham, WA 98225-4082



**Jack Louws**  
County Executive

**WHATCOM COUNTY  
EXECUTIVE ORDER 2016-01**

**Amendment to the 2015 Unified Fee Schedule**

WHEREAS, the 2015 Unified Fee Schedule was adopted by County Council through Ordinance No. 2014-063; and

WHEREAS, the Planning and Development Services Department has proposed 3 changes to the 2015 Unified Fee Schedule; 1) remove UFS #2768 Building Permit Pre-Application Waiver, 2) update/revise UFS #9018, 3) add one new fee for NR Staff Wetland Delineation Special Procedure; and

WHEREAS, these proposed changes will resolve discrepancies within the 2015 Unified Fee Schedule and clarify information for customers; and

WHEREAS, the County Executive is authorized by County Ordinance No. 2007-070 to make modifications to the Unified Fee Schedule by Executive Order.

NOW, THEREFORE, BY VIRTUE OF THE POWER VESTED IN ME BY THE HOME RULE CHARTER FOR WHATCOM COUNTY, I HEREBY ORDER, EFFECTIVE JANUARY 1, 2016, THAT THE 2015 UNIFIED FEE SCHEDULE SHALL BE AMENDED TO INCLUDE THE FOLLOWING FEES TO BE LISTED UNDER THE HEADING OF PLANNING AND DEVELOPMENT SERVICES:

UFS #	Description	Rate	2016 Proposed Change	Authorization
2768	Building Permit Pre-Application Waiver	\$50.00	REMOVE THIS FEE FROM UFS	
9018	Permit Revision	50% of cost of application	Change description to read: Permit Revision or Repeat Review	
NEW	NR Staff Wetland Delineation Special Procedure (Single Family Residence Permit ONLY)	\$575.00 up to 4 hours. Then \$110 for each additional hour.	ADD THIS NEW FEE TO THE UFS	Authorization by WCC 16.16.670

DATED THIS 2<sup>nd</sup> DAY OF FEBRUARY, 2016.

Jack Louws, County Executive

**WHATCOM COUNTY**  
Planning & Development Services  
5280 Northwest Drive  
Bellingham, WA 98226-9097  
360-778-5900, TTY 800-833-6384  
360-778-5901 Fax



**J.E. "Sam" Ryan**  
Director

Memorandum

TO: Jack Louws   
County Executive

FROM: J.E. Sam Ryan   
Director

DATE: January 19, 2016

SUBJECT: Unified Fee Schedule Changes – Request for Executive Order

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The following are requested changes to the Planning and Development Unified Fee schedule:

**Please delete:**

UFS #2768 Building Permit Pre-Application Waiver \$50

**Please update/revise:**

UFS #9018 Description currently reads: Revision  
Change Description to read: Revision or Repeat Review

**Please add New Natural Resources Division UFS:**

Description: NR Staff Wetland Delineation Special Procedure (Single Family Residence Permit ONLY)  
\$575.00 base rate for up to 4 hours then \$110/ hour for each addition hour  
WCC 16.16.670

These can be effective at your earliest convenience. Please let me know if you require further information or have questions.