



Natural Resource Assessment Submittal Checklist

Documents Required with the Natural Resource Assessment:

The following documentation is required with the submittal of a Natural Resource Assessment:

*NOTES: If a proposal is within the shoreline jurisdiction please use appropriate shoreline application for Critical Area review.

The more information and detail that you provide staff, the more detail and accuracy staff can provide in return.

- Completed and signed Natural Resource Assessment Submittal Checklist

- Site plan:
 - ◆ 2 copies of site plan is required (preferred size is 11 x 17)
 - ◆ Dimensions of the property drawn to common scale (architectural, engineering)
 - ◆ Location of any wetlands, creeks/streams, critical habitat areas, or geological hazards, if known
 - ◆ Locations and dimensions of **all** existing and proposed structures on the site
 - ◆ Locations and dimensions of **all** existing and proposed impervious surfaces on the site
 - ◆ Stormwater plan (if applicable)
 - ◆ Location of the Ordinary High Water Mark (if applicable)
 - ◆ Distance of any structures to the Ordinary High Water Mark (OHWM) of any creeks, streams, rivers or lakes, (if applicable)
 - ◆ Location and dimensions of all areas to be cleared, filled, or excavated
 - ◆ Location of existing or proposed septic tank/drain field, and well or utility lines
 - ◆ preliminary topographic drawings depicting the basic elevation features of your property
 - ◆ Names and locations of all public or private roads
 - ◆ North Arrow
 - ◆ Scale

Required fees per current Unified Fee Schedule. These may include, but are not limited to:

- NR Assessment with NR Delineation fee - \$575.00 (UFS #8496)
- NR Assessment without NR Delineation fee - \$460.00 (UFS #8497)
- NR Delineation Review fee - \$345.00 (UFS #8247)
- Mitigation Plan Review fee - \$345.00 (UFS #2771)
- Flood Review fee - \$110.00 (UFS #2780)

Property corners, road access point, and building corners MUST BE FLAGGED prior to staff site inspection – (Otherwise additional site inspection fees will be assessed – See current Unified Fee Schedule)

Your feedback is important to us as we strive to improve our service to you. Please use this link <https://wa-whatcomcounty.civicplus.com/FormCenter/Planning-Development-Services-9/PDS-Customer-Survey-107> to complete a Customer Survey.



Natural Resource Assessment

For Administration Use

Permit#(s) _____ _____ _____	Date Stamp <div style="border: 1px solid black; height: 100px; width: 100%;"></div>
Received by: _____	
Receipt #: _____ Date Paid: _____ Total Fees: _____	
Reviews: <input type="checkbox"/> CA Wetland/HCA <input type="checkbox"/> CA Geo Hazards <input type="checkbox"/> Flood <input type="checkbox"/> Watershed <input type="checkbox"/> Fire	

Agent/Contact Name: _____

Mailing Address: _____ City _____

State _____ Zip Code _____ Phone # () _____

Fax # () _____ Email _____

Property Owner Name _____

Mailing Address: _____ City _____

State _____ Zip Code _____ Phone # () _____

Fax # () _____ Email _____

Property Information

Site address _____

Assessor's Parcel Number _____

Parcel size: _____ in acres/square footage (if less than an acre please provide square footage)

Do you own any contiguous property, joining property or have control of joining property?

If yes, please provide parcel numbers

Proposed water source for development: No Water Source Required/Existing Service

Well Water Association Water District Surface Water Rain Water

Name of Water Purveyor (if applicable): _____

Zoning: _____

Project Description

Include description of all proposed work for this application: (include full project concept – attach additional pages if needed)

Select all that apply to this application from the following:

- Detached Structure
- Driveway
- Landscaping
- On Site Septic / Drainfield
- Parking
- Single Family Residence
- Well

Property Physical Site Characteristics (Included on the Site Plan)

Check all characteristics that apply on and within 300 feet of the entire parcel.

- | | | |
|--|---|---|
| <input type="checkbox"/> Streams | <input type="checkbox"/> Ponds and lakes | <input type="checkbox"/> Forested areas |
| <input type="checkbox"/> Drainage ditches | <input type="checkbox"/> Steep slopes | <input type="checkbox"/> Brush / scrub |
| <input type="checkbox"/> Frequently flooded areas | <input type="checkbox"/> Landslide areas | <input type="checkbox"/> Pasture, lawn, landscaping |
| <input type="checkbox"/> Wetlands/seasonally wet/
soggy areas | <input type="checkbox"/> Existing developed areas | <input type="checkbox"/> Wildlife features |

Fee Responsibility

Venue and Jurisdiction: The parties hereto recognize and agree that the venue of any action involving their rights or obligations related to this application shall be in Whatcom County, and the parties' rights and obligations hereunder shall be determined, in accordance with the laws of the State of Washington.

Fee Guaranty: Notwithstanding that this application has been submitted in the name of a company, I personally guarantee payment of fees accrued according to the terms listed in the Whatcom County Unified Fee Schedule and that my personal guarantee is part of the consideration for review of the application.

I/we _____ hereby certify that the above statements and the information contained in any papers or plans submitted herewith are true and accurate to the best of my knowledge, and that the list of surrounding property owners is complete and current.

Signature of Applicant

Signature of Owner

Date

Date

Please complete the following Agent Authorization only if an agent (someone other than the property owner) is applying for permit(s) on the property owner's behalf.

Agent Authorization

If you are authorizing an agent to apply for permits on your behalf you must complete this form which will provide authorization for a designated agent to apply for permits on your behalf. This form is required for the protection of the property owner. Planning and Development Services will not accept an application that is not either signed by all property owners or accompanied by this form.

I/we, _____, the owner(s) of the subject property, understand that by completing this form I hereby authorize _____ to act as my agent. I understand that said agent will be authorized to submit applications on my behalf. I also understand that once an application has been submitted that all future correspondence will be directed to the agent.

Property Owner Printed Name

Property Owner Printed Name

Property Owner Signature

Property Owner Signature

Date

Date

I certify that I know or have satisfactory evidence that _____ is/are the person(s) who appeared before me, and said person(s) acknowledged it to be his/her free and voluntary act for the uses and purposes mentioned in this instrument.

Dated _____

Notary Signature: _____

Printed Name: _____

Notary Public in and for the State of Washington

Residing at _____

My appointment expires: ____/____/____