



## Whatcom County Parks & Recreation

### Lake Whatcom Park 2018 Volunteer Host

Whatcom County Parks and Recreation is recruiting for a seasonal volunteer park host or host couple for Lake Whatcom Park near Bellingham, Washington. [Lake Whatcom Park](#) is a day-use park located along the shoreline of Lake Whatcom. The primary attractions to the park are fresh water access and the 3.1 mile Hertz trail which parallels the lakeshore. During the peak summer months, the park is very popular with hikers, runners, bikers, dog walkers, and swimmers. Parking demands often exceeds capacity on warm summer days.



#### Position Description

Volunteer hosts assist Whatcom County Parks & Recreation staff with routine visitor services such as greeting guests, answering questions, providing information, and completing minor park cleaning and maintenance in exchange for complimentary camping.

The host or host couple will be required to provide their own RV/travel trailer. Whatcom County Parks and Recreation will provide power, weekly sanitary pumping, and limited potable water.

Hosts will typically be on-duty 30-40 hours per week Wednesday through Sunday as well as holidays. Often, the host(s) will be the only staff on-site.

Season: June 13, 2018 – September 4, 2016 (12 weeks)

#### Host Activities

Some volunteer park host activities may include:

- Greeting and assisting visitors, informing them of park rules, answering questions, and receiving comments about the park, facility, and surrounding area.
- Distributing maps, brochures, and facility information to individuals and groups.
- Replenishing restroom and facility supplies when park staff is not present. Hosts may be requested to help make sure restroom facilities have adequate toilet paper and paper towels in the dispensers, and that floors are picked up or swept.

- Promoting care of the park by keeping a clean site and performing minor duties such as picking up litter. Clean facilities and grounds help prevent the spread of litter, in addition to providing a welcome sight to visitors.
- Being a visible representative of the park -- with a sufficient and comfortable knowledge of park rules and surrounding area activities so you can assist visitors.
- Being observant for activities within the park requiring immediate attention. Contacting park personnel and/or law enforcement when emergencies or urgent matters occur.
- Assisting park staff with minor maintenance as requested.

### **Application and Review Process**

1. Fill out and sign the Whatcom County Parks volunteer application.
2. Fill out and sign Whatcom County Parks background check authorization form.
3. After your application materials are received by Whatcom County Parks, a park staffer will contact you either by phone or mail to schedule an interview. You will receive an explanation of your specific duties and responsibilities regarding required duties, location, and dates. (Once you arrive for your assignment, you will receive further training and orientation.)
4. If you are considered for this position, a 50-state criminal background check will be conducted at the expense of Whatcom County Parks.
5. Before beginning your volunteer duties, you will need to sign a volunteer host agreement that specifies the location and duration of your temporary volunteer host commitment.