

Whatcom County Civil Service Commission

June 8, 2023

In-person meeting with remote participation option via Zoom

Draft Minutes

Commissioners Present: Bart Miller, Grant Fishbook, RB Tewksbury

Sheriff Staff Present: Sheriff Elfo, Undersheriff Chadwick, Sr. Admin. Asst. Dawn Pierce

Human Resources (HR): Chief Examiner Bea Acland

Public Comment Period

Approval of Minutes

Minutes from March 9, 2023 meeting were approved with one correction.

Sheriff's Discussion Items:

Undersheriff Chadwick reviewed hiring activity in the Sherriff's Office:

- Patrol: three vacancies, six deputies currently at academy. Regional academy location slated to be opened in Mount Vernon late this year.
- Corrections: Six vacancies, five candidates in background..
- Support: Four vacancies.
- Outside Maintenance Coordinator has one vacancy but not currently recruiting, as participant numbers are down, so position is not currently needed.
- Lieutenant Huso retiring soon so there will be some movement in July.
- Sr. Admin. Asst. Dawn Pierce retiring in January after a 45 year career with Whatcom County.

Commission Agenda Items:

Bea Acland asked Commissioners to approve an update to qualifications for Chief Examiner role to include human resources experience at Whatcom County. Commissioners approved, so long as no legal issue with the change.

Chief Examiner's Report

Not submitted.

New Business

None.

Next Meeting:

Next regular meeting: July 13, 2023 – Human Resources Conference Room (with remote participation option via Zoom)

Meeting adjourned at 10:47 am

Minutes by Bea Acland