

**Minutes of the Whatcom County Law Library (WCLL) Board of Trustees Meeting
June 13, 2018
Law Library 4:30 pm – 5:48 pm**

Present: Dave McEachran, Judge Charles Snyder, Rolf Beckhusen, Sharon Westergreen, Lisa Saar, Executive Louws, Gayle Isaac; Guests – David King, Robert Ney, Kathy Walker

Call to order

Law Library Relocation Project

David King, from King Architecture, presented three possible layouts of this new space and included projected costs for each as well as the projected cost for mechanical versus electronic mobile shelving. Basic planning, security (librarian and collection), mobile shelving, building code issues, ADA requirements, additional study carrels, and the addition of a dedicated copy station were all factored into these layouts.

MSP¹ – Judge Snyder moved and Sharon Westergreen seconded that the board approve Discussion draft 5.3 also known as Figure A2.4. Motion passed unanimously.

Sharon Westergreen clarified that she was approving of the layout, in part, due to the open concept of the design and that moving any shelving defeated that purpose. Judge Snyder agreed.

MSP – Sharon Westergreen moved and Judge Snyder seconded that the open concept represented in the layout would be maintained and that the moveable shelving units would not be moved to other side of the room. Motion passed unanimously.

David King discussed the differences between Electronic versus Mechanical Hi-Density Moveable storage.

MSP – Executive Louws moved to adopt Discussion Draft 5.3 also known as Figure A2.4 and opt for mechanical high-density moveable storage. Sharon Westergreen seconded. Motion passed unanimously.

Executive Louws also asked the board to formally support this relocation when presented to the County Council.

MSP – Lisa Saar moved to support the relocation. After a friendly amendment to draft a letter in support of the relocation to present to the County Council, motion was amended, seconded, and passed unanimously.

Election of president to WCLL Board of Trustees

Sharon Westergreen volunteered for this position. Nomination made by Judge Snyder, seconded by Dave McEachran. Sharon Westergreen elected as President by unanimous vote.

Miscellaneous

Discussion regarding a potential disposal process for print editions from the law library during the move. More discussion to follow as we get closer to the move.

Executive Louws brought up statutory language from RCW 27.24.020 regarding composition of the board. Pursuant to statute, the Ex Officio member is to be the County Council Chair. (As opposed to the County Executive). There will be follow-up on this in the near future.

Next Meeting

Need meeting for upcoming budget, preferably second to third week in July.

Meeting Adjourned

5:46 p.m.

¹ Motion, Second, Passed