

Whatcom County Civil Service Commission

November 12, 2020

Online Meeting via GoToMeeting

Draft Minutes

Commissioners Present: Paul Myers, Bart Miller, Grant Fishbook

Sheriff Staff Present: None

Human Resources (HR): Bea Acland, Shara Struiksma

Public Comment Period

None.

Approval of Minutes

Minutes from August 13, 2020 meeting approved.

Sheriff's Discussion Items

None.

Commission Agenda Items

- Commissioner Miller Inquired if Rule of 3" to "Rule of 5" had been updated in Civil Service Rules and published. This was completed by Chief Examiner Bea Acland and updated Rules are online.

Chief Examiner's Report

- Since the last meeting, Human Resources staff have been involved in recruitment, hiring and on-boarding of 1 Deputy Sherriff.
- Sheriff's Office is ramping up recruitment with HR's assistance and scheduling Oral Boards. Wanting Eligible Registers available when receive green light to hire more staff.
 - Patrol Oral Boards scheduled for 11/12 and 11/13
 - Corrections Oral Board scheduled for 11/17
- Working with Sheriff's Office regarding recruitment efficiencies and hoping to acquire software to have candidates self-schedule online for Oral Boards.
- Conducting Open Enrollment for Deputy Sheriff's Guild medical plan.

Tasks For Next Meeting

- None.

Next Meeting: December 10, 2020, 10:30 a.m. – Via GoToMeeting

Meeting adjourned at approximately 10:50 am

Minutes by Shara Struiksma