

Whatcom County Child Development Services: Provider Qualifications

Background

Child Development Services are provided to infants and toddlers with developmental disabilities and delays ages birth up to age three and their families.

Services are designed to improve developmental outcomes for young children and assist families to support their child's development. Such services must be planned, administered and delivered in accordance with early intervention requirements established by the [Washington State Department of Children, Youth and Families \(DCYF\) Early Services for Infant and Toddlers \(ESIT\) Program](#).

Requirements

Applicants seeking qualification to provide Child Development Services must:

- Be qualified by DCYF to provide early intervention services.
- Provide evidence that they can meet requirements detailed in [DSHS/DDA policy 6.13](#)
- Demonstrate the capacity to provide services in line with the [DSHS/DDA Criteria for Evaluation](#) and the [County Guide to Achieving DDA Guiding Values](#)
- Be able to meet the requirements in the County Program agreement for the current biennium.

Funding

[DSHS/DDA](#) contracts with counties to qualify providers and manage these services. Clients served must have a valid County Service Authorization (CSA) approved by DSHS/DDA and the County. Services are paid on a monthly fee for services basis per child once a monthly minimum service level, established by the County is met.

Qualification Process

Whatcom County has an open and continuous qualified provider process for Child Development services.

Applicants must provide evidence of qualification in a format provided by the County, which is subject to review by an evaluation committee. Applicants may be asked to submit to an interview and further on-site monitoring if requested to verify qualifications. All new providers will receive a one year provisional contract and will be monitored within the first year to ensure compliance. Renewal of the provisional contract is dependent on the outcome of monitoring.

Interested parties may request a meeting with **Jessica Lee, Developmental Disabilities Program Specialist** to discuss qualifications, review documentation required and present their service delivery structure.

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