

WHATCOM COUNTY
 Planning & Development Services
 5280 Northwest Drive
 Bellingham, WA 98226-9097
 360-778-5900, TTY 800-833-6384
 360-778-5901 Fax



Mark Personius, AICP
 Director

Tree Removal Permit Application

Required Application Fee: See current Unified Fee Schedule

Note: Per UFS 2843 all permits and applications are subject to a 3% Technology fee. The 3% fee is calculated on the permit/application fees due.

Make checks payable to Whatcom County Planning and Development Services. You may also pay by debit or credit card, in person only, at the Planning & Development Services Permit Center Counter.

For Administration Use

Permit#(s) _____ _____ _____ Received by: _____ Receipt #: _____ Date Paid: _____ Total Fees: _____ Reviews: <input type="checkbox"/> CA Wetland/HCA <input type="checkbox"/> CA Geo Hazards <input type="checkbox"/> Flood <input type="checkbox"/> Watershed <input type="checkbox"/> Shoreline	Date Stamp <div style="border: 1px solid black; height: 100px; width: 100%;"></div>
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*Note: All tree removal within 200-feet of a regulated shoreline is subject to the applicable shoreline permit

Agent/Contact Name: _____

Mailing Address: _____ City _____

State _____ Zip Code _____ Phone # () _____

Fax # () _____ Email _____

Property Owner Name _____

Mailing Address: _____ City _____

State _____ Zip Code _____ Phone # () _____

Fax # () _____ Email _____

Property Information

Site address _____

Assessor's Parcel Number _____

Parcel size: _____ in acres/square footage (if less than an acre please provide square footage)

Project Information

Tree Canopy to be removed: _____ sq. ft.

Total Number of Trees to be removed: _____

Total development cost or **fair market value**¹: _____

Provide a brief description of the proposed tree removal (Including color pictures of the tree(s) may expedite review):

Description of sediment erosion control measures and/or restoration: (Effective sediment and erosion control measures must be installed and disturbed areas shall be restored as near as possible to the previous condition).

Tree Canopy Calculations: As required by Whatcom County Code, tree canopy calculations must be included in the application materials. To accurately measure the tree canopy to be removed, please use the following methods:

Option 1 - Tree Survey

- Measure average canopy radius (r) for each tree to be removed
- Calculate existing canopy area using the formula: Canopy Area (CA) = πr^2
- Total the sum of tree canopy areas to be removed

Option 2 - Aerial Estimation (this can be done with Bing Maps, Google Earth, or similar mapping programs utilizing aerial imagery).

- Obtain aerial imagery of site
- Measure site boundaries (right click on aerial photo and look for option to "measure distance").
- Measure canopies of individual trees or stand area using leading edges as the forest boundary.

SCALED SITE PLAN REQUIRED

Incomplete or inadequate site plan can significantly delay processing.

- The following information must be put on the scaled site plan and be consistent across the site plan.
 - All buildings, existing and proposed.
 - Parking, access roads and driveways.
 - Critical areas (e.g.: wetlands, streams) located.
 - Ditches.
 - Property lines, corner pins.
 - Topography (contours, slope grade).
 - Utilities.
 - Erosion and Sedimentation Control Measures.
- Show location of any trees that are to be removed (indicate species)
- Existing and proposed tree canopy areas
- All trees to be removed must be flagged

¹Fair market value of a development means the open market bid price for conducting the work, using the equipment and facilities, and purchase of the goods, services and materials necessary to accomplish the development. This would normally equate to the cost of hiring a contractor to undertake the development from start to finish, including the cost of labor, materials, equipment and facility usage, transportation and contractor overhead and profit. The fair market value of the development shall include the fair market value of any donated, contributed or found labor, equipment or materials.

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Agent Authorization

If you are authorizing an agent to apply for permits on your behalf you must complete this form and have it notarized, which will provide authorization for a designated agent to apply for permits on your behalf.

I/we, _____, the owner(s) of the subject property, understand by completing this form I/we hereby authorize _____ to act as agent. I/we understand said agent will be authorized to submit applications on my behalf, and any fees associated with submitted applications are due to me and not to the said agent. I/we also understand once an application has been submitted all future correspondence will be directed to the agent.

Property Owner Printed Name

Property Owner Printed Name

Property Owner Signature

Property Owner Signature

Date

Date

I certify that I know or have satisfactory evidence that _____ is/are the person(s) who appeared before me, and said person(s) acknowledged it to be his/her free and voluntary act for the uses and purposes mentioned in this instrument.

Dated _____

Notary Public Signature

Notary Public Printed Name
Notary Public in and for the State of Washington

Residing at _____

My appointment expires: ____/____/____