

Whatcom County EDI Program Application Review Checklist

Applicant: _____

Project Title: _____

Initial Submission Received – Date: _____

Completed Application Received – Date: _____

Is this application for: [circle one] 1.) Loan Only 2.) Loan/Grant 3.) Grant Only

Amount of funding requested: _____

Cover Letter or Executive Summary for project attached: Yes No N/A

Funding Terms Identified: Yes No N/A

Project Description Completed: Yes No N/A

Financial Information Completed: Yes No N/A

Private Sector Commitment Identified: Yes No N/A

Project Feasibility Completed: Yes No N/A

Application Signed: Yes No N/A

Resolution Authorizing EDI Application Attached: Yes No N/A

Project Engineering and Costs Estimates Attached: Yes No N/A

Contingency Agreement Signed and Attached: Yes No N/A

Supporting Documents Attached Yes No N/A

Is applicant eligible for program funding? Yes No N/A

Project # _____

Does this project exceed the minimum project amount? Yes No N/A

Are other funding sources involved? Yes No N/A

Is this project contingent on other funding sources? Yes No N/A

Is the local matching funds 10% of the EDI funding request? Yes No N/A

Is this project on the CEDS Project List? Yes No N/A

Application complete? Yes No N/A

List Incomplete Items:

1.)

2.)

3.)

Other

Number of jobs created: _____

Number of jobs retained: _____

What is the jobs per EDI dollar ratio? _____

Comments:

Reviewed By: _____

Date Reviewed: _____