



Volunteer Program Job Description

Job Title:	Park Host
Location:	Lake Whatcom Park
Length of Commitment:	Varies; Season runs second week of June through first week of September annually
Time & Days of Work:	Minimum of 30 days, 30-40 hours per week
Reports to:	Conservation and Parks Steward

Description:

Volunteer hosts assist Whatcom County Parks & Recreation staff with routine visitor services such as greeting guests, answering questions, providing information, and completing minor park cleaning and maintenance in exchange for complimentary camping.

Park host activities may include:

- Greeting and assisting visitors, informing them of park and facility rules, answering questions, and receiving comments about the park, facility, and surrounding area.
- Distributing maps, brochures, and facility information to individuals and groups.
- Replenishing restroom and facility supplies when park staff is not present. Hosts may be requested to help make sure restroom facilities have adequate toilet paper and paper towels in the dispensers, and that floors are picked up or swept.
- Promoting care of the park or facility by keeping a clean site and performing minor duties such as picking up litter. Clean facilities and grounds help prevent the spread of litter, in addition to providing a welcome sight to visitors.
- Being a visible representative of the park or facility -- with a sufficient and comfortable knowledge of park and facility rules and surrounding area activities so you can assist visitors.
- Being observant for activities within the park or facility requiring immediate attention. Contacting park personnel and/or law enforcement when emergencies or urgent matters occur.
- Assisting park staff with minor maintenance as requested.

Qualifications: (Education, Training, Previous Experience)

Must follow the Campground Host Application process and be willing to sign the Park Host Agreement. Experienced Campground or Park Host preferred. Have an interest in maintaining

and preserving park facilities and enjoy working with the public. Must be able to follow all safety guidelines ensuring personal safety and the safety of park visitors.

Necessary Training and Orientation Provided by Parks:

Training and orientation to be provided by the Conservation and Parks Steward. Those working with equipment will receive direct instructions on how to safely use the equipment.

REQUIRED TRAINING INCLUDES: Blood Borne Pathogens and Personal Protective Equipment.

Level of Supervision Required

Works under the supervision of the Conservation and Parks Steward.

Work Schedule

Scheduling is flexible but will work as outlined in the Park Host signed agreement.

County Provides

County provides an RV site, potable water, power, and septic pumping services and all personal protective equipment, tools, and materials necessary to complete assigned work.

Volunteer Park Host Provides

Their own recreational vehicle and Liquid Propane for cooking and heating.