

WHATCOM COUNTY COUNCIL AGENDA BILL

NO. 2018-144

CLEARANCES	Initial	Date	Date Received in Council Office	Agenda Date	Assigned to:
Originator:	SW	04/25/18		05/08/18	Finance / Council
Division Head:					
Dept. Head:					
Prosecutor:					
Purchasing/Budget:	BB	4/26/18			
Executive:	TMS	4/30/18			

TITLE OF DOCUMENT: Approval to Purchase Replacement Lowboy Trailer

ATTACHMENTS: Memos from Finance and Public Works

SEPA review required? () Yes (x) NO SEPA review completed? () Yes () NO	Should Clerk schedule a hearing? () Yes (x) NO Requested Date:
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SUMMARY STATEMENT OR LEGAL NOTICE LANGUAGE: (If this item is an ordinance or requires a public hearing, you must provide the language for use in the required public notice. Be specific and cite RCW or WCC as appropriate. Be clear in explaining the intent of the action.)

Public Works Equipment Services is requesting approval to purchase a replacement lowboy trailer using the Washington State Contract #00816 (expires 12/31/2024). The vendor is Papé Machinery, Inc., located in Tacoma, WA. The total cost is \$89,526.76.

Council approval is sought on this purchase because the cost exceeds the approved budget of \$75,000.00 by more than 10 percent. Adequate unspent budget authority exists in the current ER&R budget for the overage.

COMMITTEE ACTION:	COUNCIL ACTION:

Related County Contract #:	Related File Numbers:	Ordinance or Resolution Number:

Please Note: Once adopted and signed, ordinances and resolutions are available for viewing and printing on the County's website at: www.co.whatcom.wa.us/council.



DATE: April 25, 2018
TO: Jack Louws, County Executive
FROM: Brad Bennett, AS Finance Manager
SUBJECT: Approval to Purchase Replacement Lowboy Trailer

- **Background & Purpose**

Public Works Equipment Services requests approval to purchase a 2018 TK102HDG Advantage Plus Hydraulic Detachable Lowboy Trailer, using Washington State Contract #00816 (expires 12/31/2024). This replacement will be used by the Maintenance and Operations Division as part of the road maintenance program.

The vendor is Papé Machinery, Inc., located in Tacoma, Washington. The total price for this purchase is \$89,526.76, including sales tax.

- **Funding**

This is a planned replacement, and \$75,000.00 in funds was approved in the current ER&R budget. Council approval is sought on this purchase because the cost exceeds the approved budget by more than 10 percent. Adequate unspent capital budget authority exists in the current ER&R budget for the overage. I concur with this request.



AS Finance Manager

Approved as recommended:

County Executive

Date of Council Action _____

**WHATCOM COUNTY
PUBLIC WORKS DEPARTMENT**



EQUIPMENT SERVICES DIVISION

901 W. Smith Road
Bellingham, WA 98226-9610
Phone (360) 778-6400
Fax (360) 778-6401

Eric L. Schlehuber, Division Manager

Jon Hutchings
Director

MEMORANDUM

To: Brad Bennett, AS Finance Manager
Through: Jon Hutchings, Public Works Director #
From: Eric L. Schlehuber, PW Equipment Services Manager ES
Date: April 13, 2018
Re: Purchase of one (1) 2018 TK102HDG Advantage Plus Hydraulic Detachable Lowboy Trailer
(WA State Contract #00816: Trailers, Various Sizes)

Requested Action

After researching costs of a 2018 lowboy trailer, I am requesting Executive and Council approval to purchase one (1) 2018 TK102HDG Advantage Plus hydraulic detachable lowboy trailer from the Washington State Bid Procurement List (Contract #00816: Trailers, Various Sizes). The current state contract is for the period of January 9, 2017 through December 31, 2024. This lowboy trailer will be used to replace the following unit, which meets the 15 year capital equipment replacement criteria for trailers:

DEPARTMENT	REPLACE UNIT	YEAR / MAKE / MODEL
M&O	307	1992 Etnyre Lowboy Trailer

Background and Purpose

This unit was approved for replacement in the 2017-2018 Equipment Rental and Revolving capital equipment budget to be used by Whatcom County Public Works. The Maintenance & Operations Division will use this lowboy trailer regularly in the performance of county business.

VENDOR	YEAR / MAKE / MODEL	QTY	PRICE EACH	SALES TAX TOTAL (8.7%)	EXTENDED TOTAL
Pape Machinery, Inc.	2018 TK102HDG Advantage Plus Hydraulic Detachable Lowboy Trailer	1	\$ 82,361.33	\$ 7,165.43	\$ 89,526.76

Funding Amount and Source

This replacement was budgeted during the 2017-2018 budget process in the amount of \$75,000.00 (10% allowance of \$85,500.00). As this award is above the 10% allowance and there is adequate unspent capital budget authority for this overage, I am requesting Executive and Council approval to purchase this unit from Pape Machinery, Inc. of Tacoma, WA for the price of \$82,361.33, plus 8.7% sales tax of \$7,165.43 for a total amount of \$89,526.76.

Recommended Action

Please approve this purchase and forward to the County Executive and County Council for approval at the May 8, 2018 County Council Meeting. Please contact Eric L. Schlehuber at extension 6405 if you have any questions or concerns.