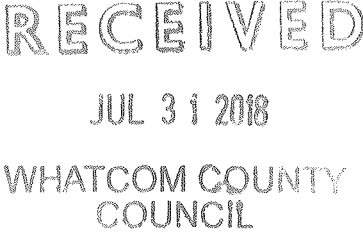


CLEARANCES	Initial	Date	Date Received in Council Office	Agenda Date	Assigned to:
Originator:	MDC	7/26/18		8/8/18	Intro
Division Head:				09/11/18	Finance Comm; Council
Dept. Head:					
Prosecutor:	TS	7-26-18			
Purchasing/Budget:	MDC	7/26/18			
Executive:	TS	7.31.18			

TITLE OF DOCUMENT: 2018 Supplemental Budget Request #10

ATTACHMENTS: Ordinance, Memoranda & Budget Modification Requests

SEPA review required? () Yes (X) NO
 SEPA review completed? () Yes (X) NO

Should Clerk schedule a hearing? () Yes (X) NO
 Requested Date:

SUMMARY STATEMENT OR LEGAL NOTICE LANGUAGE: (If this item is an ordinance or requires a public hearing, you must provide the language for use in the required public notice. Be specific and cite RCW or WCC as appropriate. Be clear in explaining the intent of the action.)

Supplemental #10 requests funding from the General Fund:

1. To appropriate \$30,000 in Assessor to fund valuation defense consultant services.
 2. To appropriate \$13,330 in Health to fund immunization program from Group Health Foundation grant proceeds.
 3. To appropriate \$45,100 in Non-Departmental to fund What-Comm E911 operations grant program.
- From the Solid Waste Fund*
4. To appropriate \$89,874 in Health to fund solid waste enforcement program from grant proceeds.
 5. To appropriate \$138,035 in Health to fund increased maintenance activities at solid waste facilities.
- From the Real Estate Excise Fund I*
6. To appropriate \$115,000 to provide additional funding for EWRRC expansion project.
- From the Real Estate Excise Fund II*
7. To appropriate \$54,000 to fund transfer for Lighthouse Marine Park playground project.

COMMITTEE ACTION:

COUNCIL ACTION:

Related County Contract #:

Related File Numbers:

Ordinance or Resolution Number:

**ORDINANCE NO.
AMENDMENT NO. 10 OF THE 2018 BUDGET**

WHEREAS, the 2017-2018 budget was adopted December 6, 2016; and,
WHEREAS, changing circumstances require modifications to the approved 2017-2018 budget; and,

WHEREAS, the modifications to the budget have been assembled here for deliberation by the Whatcom County Council,

NOW, THEREFORE, BE IT ORDAINED by the Whatcom County Council that the 2017-2018 Whatcom County Budget Ordinance #2016-068 is hereby amended by adding the following additional amounts to the 2018 budget included therein:

Fund	Expenditures	Revenues	Net Effect
General Fund			
Assessor	30,000	-	30,000
Health	13,330	(16,000)	(2,670)
Non-Departmental	45,100	(45,100)	-
Total General Fund	88,430	(61,100)	27,330
Solid Waste Fund - Health	227,909	(89,874)	138,035
Real Estate Excise Tax Fund I	115,000	-	115,000
Real Estate Excise Tax Fund II	54,000	-	54,000
Total Supplemental	485,339	(150,974)	334,365

ADOPTED this ____ day of _____, 2018.

ATTEST:

WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WASHINGTON

Dana Brown-Davis, Council Clerk

Rud Browne, Chair of the Council

APPROVED AS TO FORM:

() Approved () Denied



Civil Deputy Prosecutor

Jack Louws, County Executive

Date: _____

WHATCOM COUNTY				
Summary of the 2018 Supplemental Budget Ordinance No. 10				
Department/Fund	Description	Increased (Decreased) Expenditure	(Increased) Decreased Revenue	Net Effect to Fund Balance (Increase) Decrease
General Fund				
Assessor	To fund valuation defense consultant services.	30,000	-	30,000
Health	To fund immunization program from Group Health Foundation grant proceeds.	13,330	(16,000)	(2,670)
Non-Departmental	To fund What-Comm E911 operations grant program.	45,100	(45,100)	-
Total General Fund		88,430	(61,100)	27,330
Solid Waste Fund				
Health	To fund solid waste enforcement program from grant proceeds.	89,874	(89,874)	-
Health	To fund increased maintenance activities at solid waste facilities.	138,035	-	138,035
Total Solid Waste Fund		227,909	(89,874)	138,035
Real Estate Excise Tax Fund I	To provide additional funding for EWRRC expansion project.	115,000	-	115,000
Real Estate Excise Tax Fund II	To fund transfer for Lighthouse Marine Park playground project.	54,000	-	54,000
Total Supplemental		485,339	(150,974)	334,365

Supplemental Budget Request

Status: Pending

Assessor

Suppl ID # 2625 Fund 1 Cost Center 300 Originator: Keith Willnauer

Expenditure Type: One-Time Year 2 2018 Add'l FTE Add'l Space Priority 1

Name of Request: **ADDITIONAL PROFESSIONAL SERVICES - NEW CONSULTANT**

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	6630	Professional Services	\$30,000
	Request Total		\$30,000

1a. Description of request:

Provide Valuation and Valuation Defense consultant services to the Assessor's Office appeal defense for BTA Docket Numbers 2017-004, 2018-003 and 2018-004, Patrogas West, LLC., and Petrogas Pacific, LLC.

1b. Primary customers:

The Assessor's Office representing property tax payers and Taxing Districts

2. Problem to be solved:

The issues associated with valuation of industrial facilities are complex and valuation in dispute is substantial.

3a. Options / Advantages:

Attempts to reconcile differences between the parties and reach stipulation agreement have been unsuccessful.

3b. Cost savings:

4a. Outcomes:

A Successful defense will set valuations currently in controversy and establish precedent to proceed with future valuation considerations.

4b. Measures:

Withdrawal of the appeals, (one has been withdrawn already), or hearing and decisions on the matters.

5a. Other Departments/Agencies:

N/A

5b. Name the person in charge of implementation and what they are responsible for:

N/A

6. Funding Source:

General Fund, Successful establishment of valuations above contested amounts will result in supplemented payment of back taxes with a 9% penalty for the back tax amounts accruing directly to reimburse the general fund.

The current contract 201705022 will be reduced with an anticipated 20,000+ unexpended fund balance.

Supplemental Budget Request

Status: Pending

Health

Communicable Disease & Epidemiology

Suppl ID #: 2617

Fund 1

Cost Center 627216

Originator: Patty Proctor

Expenditure Type: One-Time

Year 2 2018

Add'l FTE

Add'l Space

Priority 1

Name of Request: Group Health Momentum Grant Phase II

X



7/23/18

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	4367.1000	Donations	(\$16,000)
	6320	Office & Op Supplies	\$13,330
	Request Total		(\$2,670)

1a. Description of request:

Group Health Foundation Grant will be utilized to promote disease prevention and immunizations in Whatcom County. The Immunization program was awarded funds to:

1. Focus on immunization schedule awareness for new parents by providing an immunization schedule in a clear plastic "luggage tag" cover that can be attached to a diaper bag.
2. Provide educational material and encourage influenza vaccinations, send home influenza prevention kits and parent packs with children at six local area elementary schools (2200 children) and distribute to additional departments/agencies servicing preschool ages (0-5) i.e. WIC and childcare programs.
3. Coach four Whatcom County dental offices to access the state online immunization registry (WAIS) at the time of their clients' appointments. The offices will print and provide each client their individualized immunization schedule identifying immunizations that are due. Clients will also be given a small gift such as bookmark, lip balm, pens with an imprinted immunization reminder along with the printout.

1b. Primary customers:

Whatcom County children age 0-18 and their parents/guardians.

2. Problem to be solved:

The county has had lower immunization rates than the state average, and has experienced above average rates of measles, mumps and pertussis.

3a. Options / Advantages:

These low-cost evidence based strategies are able to be implemented initially as pilots with potentially renewable grant funding. This will allow the program staff to review outcomes and determine if the interventions are effective prior to expanding.

3b. Cost savings:

Undetermined, intended results include decreased time out of school for children and decreased sick leave use by parents.

4a. Outcomes:

Improved immunization rates for Whatcom County children age 0-18, decreased sick days reported by participating schools, participation in pilot by 4 local dental offices.

4b. Measures:

2019 program performance measures

5a. Other Departments/Agencies:

Local dentists, elementary schools, birthing centers, WIC programs and childcares, primary care provider offices, Nurse Family Partnership

Supplemental Budget Request

Status: Pending

Health

Communicable Disease & Epidemiology

Suppl ID # 2617

Fund 1

Cost Center 627216

Originator: Patty Proctor

5b. Name the person in charge of implementation and what they are responsible for:

Cindy Hollingsworth, Communicable Disease Manager, will ensure implementation of the grant components as outlined in the grant proposal.

6. Funding Source:

Group Health Foundation Community Grant.

**WHATCOM COUNTY
EXECUTIVE'S OFFICE**

County Courthouse
311 Grand Avenue, Suite #108
Bellingham, WA 98225-4082



Jack Louws
County Executive

MEMORANDUM

To: Whatcom County Executive Jack Louws and
Whatcom County Council Members

From: Suzanne Mildner, Grant Coordinator *SM*

Subject: Supplemental Budget Request for E911 funding (Pass through Grant to
What-Comm)

Date: July 20, 2018

The County is in the process of entering into a subrecipient agreement with the City of Bellingham to facilitate a pass-through grant from The Washington State Military Department. The grant funding is for FY2018-19 Emergency 911 operational expenses for What-Comm Communications.

The grant contract period is July 2018 through August 2019, for a total of \$45,100. The execution of the Subrecipient Agreement will be contingent upon your approval of this budget authority. Accordingly, we are requesting approval for supplemental funding in the amount of \$45,100 to support 911 operations at What-Comm Communications.

Supplemental Budget Request

Status: Pending

Executive

Suppl ID # 2630 Fund 1 Cost Center 4287 Originator: Suzanne Mildner

Expenditure Type: One-Time Year 2 2018 Add'l FTE Add'l Space Priority 1

Name of Request: What-Comm E911 Operations 2018-19

X

Department Head Signature (Required on Hard Copy Submission)

Date

7-20-18

Costs:	Object	Object Description	Amount Requested
	4334.0182	State Enhanced 911 Funds	(\$45,100)
	7220	Intergov Subsidies	\$45,100
	Request Total		\$0

1a. Description of request:

This request is for the annual state-funded pass-through grant from the Washington State Military Department to reimburse the What-Comm Communications Center for eligible operating expenditures under WAC 118-66-050 (eligible professional development and operational expenses)

1b. Primary customers:

City of Bellingham, What-Comm Communications Center

2. Problem to be solved:

What-Comm is able to access this State Military Department funding by way of pass-through from the local county government. A subrecipient agreement will be signed with City of Bellingham.

3a. Options / Advantages:

The intergovernmental grant agreement is a vehicle for accessing this fund source. The acceptance of these grant funds ultimately reduces the cost to the community for 911 services.

3b. Cost savings:

N/A

4a. Outcomes:

911 services cost reductions for our community due to state subsidies

4b. Measures:

N/A

5a. Other Departments/Agencies:

City of Bellingham, What-Comm Communications

5b. Name the person in charge of implementation and what they are responsible for:

Greg Erickson, E911 Coordinator

6. Funding Source:

Washington State Military Department

Supplemental Budget Request

Status: Pending

Health

Solid Waste

Suppl ID # 2626

Fund 140

Cost Center 140304

Originator: Patty Proctor

Expenditure Type: One-Time Year 1 2017 Add'l FTE Add'l Space Priority 1

Name of Request: Dept of Ecology LFSWA Grant Enforcement

X Regina Adela

Department Head Signature (Required on Hard Copy Submission)

7/23/18

Date

Costs:	Object	Object Description	Amount Requested
	4334.0314	Solid Waste	(\$89,874)
	6190	Direct Billing Rate	\$74,876
	8351	Operating Transfer Out	\$14,998
	Request Total		\$0

1a. Description of request:

The Department of Ecology has awarded funding for the solid waste enforcement program. Grant funding provides for the investigation and enforcement of solid waste illegal dumping.

1b. Primary customers:

Whatcom County Residents

2. Problem to be solved:

As per WAC 173-350 and WCC 24.06 the Health Department is the jurisdictional authority for enforcing compliance with solid waste handling standards. The grant funding increases local capacity to address illegal dumping.

3a. Options / Advantages:

The grant helps cover some of the cost for enforcement.

3b. Cost savings:

Without grant funds the solid waste fund must cover the cost. The 2018 portion of the grant is \$89,874.

4a. Outcomes:

Mitigation of public health nuisances that result from improper and illegal solid waste handling.

4b. Measures:

Number of solid waste complaints received and resolved.

5a. Other Departments/Agencies:

5b. Name the person in charge of implementation and what they are responsible for:

6. Funding Source:

Department of Ecology, LFSWA grant. Includes indirect of 20.03%

Supplemental Budget Request

Status: Pending

Health

Solid Waste

Supp ID # 2629

Fund 140

Cost Center 140100

Originator: Patty Proctor

Expenditure Type: One-Time

Year 1 2017

Add'l FTE

Add'l Space

Priority 1

Name of Request: Solid Waste Adjustments for maintenance

X

Regina A. Dela

7/23/18

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	6510	Tools & Equip	\$20,000
	7060	Repairs & Maintenance	\$95,000
	8351	Operating Transfer Out	\$23,035
	Request Total		\$138,035

1a. Description of request:

Maintenance on solid waste facilities has been deferred for several year. Now that the addition revenue from the excise tax on self-haulers has started, we are requesting funding for the following:

- | | |
|---|----------|
| 1. Repair & maintenance at the Disposal of Toxics facility by the airport | \$5,000 |
| 2. Repair and maintenance to the closed landfills. | \$15,000 |
| 3. Repair, maintenance of equipment at the Point Roberts facility | \$75,000 |
| 4. Needed tools and equipment for program use. | \$20,000 |

This request was reviewed and approved by the Solid Waste Executive Committee at their 7/17/18 meeting.

1b. Primary customers:

Residents of Whatcom County

2. Problem to be solved:

The Health Department took over the Solid Waste fund in 2015. Since that time, the program has expanded services (tire amnesty, Sustainable Connections waste audits for business, etc.). The existing facilities have had minor repairs but as grant funds were reduced less maintenance was feasible using existing funding. With the addition of the excise tax on self-haulers, funding is available to address some of the deferred maintenances issues.

3a. Options / Advantages:

The use of the funding to improve facilities will extend the life of the facilities and make them safer for the county residents using them.

3b. Cost savings:

Unknown

4a. Outcomes:

Solid Waste facilities will be better maintained and be safer for the county residents using them.

4b. Measures:

Repairs at solid waste facilities will be completed.

5a. Other Departments/Agencies:

None

Supplemental Budget Request

Status: Pending

Health

Solid Waste

Suppl ID # 2629

Fund 140

Cost Center 140100

Originator: Patty Proctor

5b. Name the person in charge of implementation and what they are responsible for:

6. Funding Source:

The funding source for this request is the Solid Waste excise tax. On supplemental number 2379, the solid waste excise tax was increased to reflect the additional revenue anticipated by the self-haul excise tax. At that time of approval the unallocated revenue was \$414,961. This request would use \$138,035 leaving approximately \$279,926 to increase the fund balance in the Solid Waste Fund.

**WHATCOM COUNTY
EXECUTIVE'S OFFICE**

County Courthouse
311 Grand Avenue, Suite #108
Bellingham, WA 98225-4082



Jack Louws
County Executive

MEMO:

TO: Whatcom County Council

DATE: July 18, 2018

FROM: Tyler Schroeder, Deputy Executive

RE: East Whatcom Regional Resource Center Expansion Project

Background and Purpose:

In 2016 the Opportunity Council secured a \$750,000 Community Development Block Grant to add a food bank distribution center and space for multi-use programming to the East Whatcom Regional Resource Center. Due to revised construction estimates the project costs have increased.

On June 24, 2018 the County Council approved Resolution 2018-025 to allow for an increased contribution of \$115,000 for a total REET I contribution of \$415,000 to the project contingent upon the inclusion of the project on the 2018 CEDS Project list as approved through Resolution 2018-

Funding Amount and Source:

The Fund Source is the REET I Fund in the amount of \$115,000 for a total of \$415,000.

Supplemental Budget Request

Status: Pending

Non-Departmental

Suppl ID # 2623 Fund 326 Cost Center 32600 Originator: Tawni Helms

Expenditure Type: One-Time Year 1 2017 Add'l FTE Add'l Space Priority 1

Name of Request: Trf to fund EWRRRC Expansion Project

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	8351	Operating Transfer Out	\$115,000
	Request Total		\$115,000

1a. Description of request:

In 2016, the Opportunity Council secured a \$750,000 Community Development Block Grant and other funding to add a food bank distribution center and space for multi-use programming to the East Whatcom Regional Resource Center. Council also approved a \$300,000 REET contribution for the project at that time. Due to revised construction estimates the project costs increased. On July 10, 2018 Council approved Resolution 2018-025 to increase the funding contribution by \$115,000 to bring total REET I contributions for the project to \$415,000. Additional revenue sources will bring the total project funding to over \$2 million.

1b. Primary customers:

Low and moderate income residents of east Whatcom County.

2. Problem to be solved:

The additional REET funds will contribute sufficient monies to complete the project and achieve the project goals. Goals include year round emergency repository of food, currently not available due to lack of food bank storage and the absence of local grocery stores, so that in case of a state of emergency or disaster, the Foothills population will have a hub of food access. Expansion of the community multi use building will afford space for community programming and meeting spaces.

3a. Options / Advantages:

Original request for additional funds was much higher. Opportunity Council was able to achieve an expanded construction design at lower costs.

3b. Cost savings:

N/A

4a. Outcomes:

Completion of new construction of an expansion of the EWRRRC building, and delivery of occupancy permit.

4b. Measures:

Ongoing reports will be required of the Opportunity Council, who will be working under supervision of our County Facilities staff.

5a. Other Departments/Agencies:

County Parks Department will continue to maintain an operating agreement with Opportunity Council for the EWRRRC, and the County Facilities staff will have some oversight of the construction process. The Opportunity Council will be managing the project.

5b. Name the person in charge of implementation and what they are responsible for:

Mike McFarlane, Parks Director
Rob Ney, Facilities Operations Manager

Supplemental Budget Request

Status: Pending

Non-Departmental

Suppl ID # 2623

Fund 326

Cost Center 32600

Originator: Tawni Helms

6. Funding Source:

Real Estate Excise Tax Fund I

Supplemental Budget Request

Status: Pending

Non-Departmental

Suppl ID # 2632 Fund 324 Cost Center 32400 Originator: M Caldwell

Expenditure Type: One-Time Year 2 2018 Add'l FTE Add'l Space Priority 1

Name of Request: Companion to Lighthouse Marine Park Proj Bgt Req

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	8351.106	Operating Transfer Out	\$54,000
	Request Total		\$54,000

1a. Description of request:

Transfer out of REET II to fund Lighthouse Marine Park playground replacement in project budget. See Supplemental ID 2621

1b. Primary customers:

2. Problem to be solved:

3a. Options / Advantages:

3b. Cost savings:

4a. Outcomes:

4b. Measures:

5a. Other Departments/Agencies:

5b. Name the person in charge of implementation and what they are responsible for:

6. Funding Source:

REET II