

***Incarceration Prevention and Reduction Task Force
Information Needs and Data Exchange Subcommittee
Meeting Summary for October 4, 2018***

1. Call To Order

Committee Member Tyler Schroeder called the meeting to order at 1:30 p.m. in the Whatcom County Courthouse Conference Rooms 513/514, 311 Grand Avenue, Bellingham.

2. Roll Call

Members Present: Ryan Anderson, Ann Bjertness, Doug Chadwick, Michelle Frasu (*proxy for Brenda Beeman*), Darrin Hall, Erin Herschlip, Amy Hockenberry, Jack Hovenier, Wendy Jones, Raylene King (*proxy for Bob Crider*), Marty Mulholland, Mike Munden (*proxy for Allen Schubert*), Christine Paulson, Darlene Peterson, Dave Reynolds, Perry Rice, Tyler Schroeder, Bruce Van Glubt, Kathy Walker

Members Absent: Caleb Erickson, Courtney Polide, Brenda Beeman, Bob Crider, Allen Schubert

Also Present: Jack Hovenier and Barry Buchanan

4. Advisory committee member introductions

Committee members introduced themselves.

3. Opening and welcome: Task Force Co-Chair Jack Hovenier, Tyler Schroeder

Hovenier described challenges the local criminal justice system has with data collection and the need for universal data for the policymakers to make accurate decisions.

Schroeder referenced and described the handout on the subcommittee's mission and purpose.

5. Election of permanent advisory committee chair and vice-chair

The committee concurred to select Tyler Schroeder as chair of the meetings through the end of the year and Darlene Peterson as vice-chair.

6. Review and discussion of subcommittee mission and goals

The committee members discussed:

- The courts need for access to the Spillman system
- The previous Whatcom Exchange Network (WENET) project
- Sharing documents electronically
- Defining what reports they need to query from Spillman
- Timing of data and reports: past and/or future
- The data collected for the Vera Institute of Justice report

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7. Meetings

Set regular meeting schedule

The Committee concurred to initially meet monthly, specifically from 1:30 to 3:00 p.m. on November 1 and December 6, 2018 and January 10, 2019. Future meetings will be held the first Thursday of the month or quarterly, as needed.

Review open public meeting and open public records requirements

Tyler reported on State requirements for open public government training and asked members who have not already completed the training to do so, and submit their certification.

Inclusion of Washington State law enforcement

This item was not discussed.

5. Other Business

There was no other business.

6. Public Comment

There was no public comment.

7. Adjourn

The meeting adjourned at 2:25 p.m.