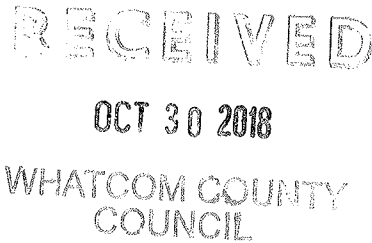


WHATCOM COUNTY COUNCIL AGENDA BILL

NO. 2018-323

CLEARANCES	Initial	Date	Date Received in Council Office	Agenda Date	Assigned to:
Originator:	BB	10/24/18		11/07/18	Intro
Division Head:				11/20/18	Finance Committee; Council
Dept. Head:					
Prosecutor:	KMF	10/26/18			
Purchasing/Budget:	BB	10/26/18			
Executive:	TR 2 FOR J	10/24/18			

TITLE OF DOCUMENT: Ordinance Establishing the County Morgue Relocation Fund and Establishing a Project Based Budget to Relocate the County Morgue

ATTACHMENTS: Ordinance and Exhibit A

SEPA review required? () Yes (X) NO	Should Clerk schedule a hearing? () Yes (X) NO
SEPA review completed? () Yes (X) NO	Requested Date:

SUMMARY STATEMENT OR LEGAL NOTICE LANGUAGE: (If this item is an ordinance or requires a public hearing, you must provide the language for use in the required public notice. Be specific and cite RCW or WCC as appropriate. Be clear in explaining the intent of the action.)

Request establishes the County Morgue Relocation Fund and requests a project based budget for the County Morgue Relocation project in the amount of \$2,000,000.

COMMITTEE ACTION:

COUNCIL ACTION:

Related County Contract #:

Related File Numbers:

Ordinance or Resolution Number:

PROPOSED BY: Executive
INTRODUCTION DATE: 11/7/18

ORDINANCE NO. _____

ORDINANCE ESTABLISHING THE COUNTY MORGUE RELOCATION FUND AND ESTABLISHING A PROJECT BASED BUDGET TO RELOCATE THE COUNTY MORGUE

WHEREAS, the morgue is currently located at the county's State Street facility, and

WHEREAS, the county plans to consolidate the Health Department into one location at State Street, and

WHEREAS, that plan will require the morgue to be relocated to its own facility, and

WHEREAS, there is a possible county-owned location available at 1661 Baker Creek Lane in Bellingham, and

WHEREAS, this project will include siting, architectural & engineering design work, and estimated construction costs, and

WHEREAS, funding is available from Real Estate Excise Tax Fund I for this project, and

WHEREAS, Section 6.80 of the Whatcom County Home Rule Charter allows for project-based capital budget appropriation ordinances that lapse when the project has been completed or abandoned or when no expenditure or encumbrance has been made for three (3) years,

NOW, THEREFORE, BE IT ORDAINED by the Whatcom County Council that a new fund is hereby established effective January 1, 2019 titled County Morgue Relocation Fund. This fund shall be used to account for the revenues and expenditures related to relocating the county morgue, and

BE IT FURTHER ORDAINED by the Whatcom County Council that the County Morgue Relocation Fund is approved as described in Exhibit A with a project budget of \$2,000,000.

ADOPTED this ____ day of _____, 2018.

ATTEST:


WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WASHINGTON

Dana Brown-Davis, Council Clerk

Rud Browne, Chair of the Council

APPROVED AS TO FORM:

() Approved () Denied


Civil Deputy Prosecutor

Jack Louws, County Executive

Date: _____

EXHIBIT A

2019-2020 Budget Preparation - Regular Additional Service Request

Administrative Services

Facilities Management

ASR # 2019- 6075

Fund

Cost Center

Originator: Rob Ney

Expenditure Type: One-Time

Add'l FTE

Add'l Space

Priority 1

Name of Request: Morgue Relocation

Costs:	Object	Object Description	2019 Requested	2019 Approved	2020 Requested	2020 Approved
	6630	Professional Services	\$400,000	\$0	\$0	\$0
	7350	Buildings & Structures	\$0	\$2,000,000	\$0	\$0
	7350	Buildings & Structures	\$0	\$0	\$1,600,000	\$0
	8301.326	Operating Transfer In	\$0	(\$2,000,000)	\$0	\$0
	Totals		\$400,000	\$0	\$1,600,000	\$0

1. Description of Request:

a) Describe the proposed activity or service, and indicate whether it is a higher or lower priority than existing services in your department budget.

In order to consolidate the Health Department into the State Street facility, the Morgue must be relocated. This ASR will be to analyze the siting, Architectural and Engineering design work, and estimated construction costs for a new Morgue facility.

b) Who are the primary customers for this service?

The Morgue staff and Medical Examiner, and also the Health Department.

2. Describe the problem this request addresses and why Whatcom County needs to address it.

It is a desire of the Administration to consolidate the Health Department into one building. Moving the Morgue operations from the State Street building is a vital component of that effort.

3. Options

a) What other options have you considered? Why is this the best option?

The only other option is to leave the two uses "as-is".

This will bring the two functions of the Health Department into one location and improve efficiencies of the department. As the Morgue facility and associated offices need a remodel at some point, combining these two efforts makes for efficient use of resources.

b) What are the specific cost savings? (Quantify)

There is no cost savings option other than not performing the work at this time.

4. Outcomes / Objectives

a) What outcomes will be delivered and when?

If approved, the design services that will assist in site analysis and construction documents will be procured in 2019. Construction of the facility is estimated in 2020.

b) How will you know whether the outcomes happened?

NA

By locating a feasible site, possibly the Animal Control site, and designing an efficient and cost effective building to house the Morgue.

5. Other Departments/Agencies

a) Will this ASR impact other departments or agencies? If so, please identify the departments and/or agencies impacted and explain what the impact(s) will be.

This project will have no impact to staff.

b) If another department or agency is responsible for part of the implementation, name the person in charge of implementation and what they are responsible for.

Rob Ney

6. What is the funding source for this request?

REET I