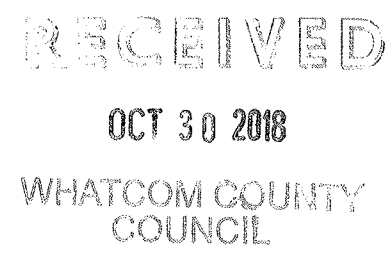


WHATCOM COUNTY COUNCIL AGENDA BILL

NO. 2018-324

CLEARANCES	Initial	Date	Date Received in Council Office	Agenda Date	Assigned to:
Originator:	BB	10/24/18		11/07/18	Introduction
Division Head:				11/20/18	Finance, Council
Dept. Head:					
Prosecutor:	KNF	10/26/18			
Purchasing/Budget:	BB	10/25/18			
Executive:	TAS FOR J	10/29/18			

TITLE OF DOCUMENT:
 Ordinance amending Silver Lake Park Improvements Project Budget (established through Ordinance 2014-077), first request, in the amount of \$3,693,300, for a total project budget of \$4,573,300.

ATTACHMENTS:

1. Ordinance
2. Exhibit A
3. Exhibit B

SEPA review required? () Yes (x) NO
 SEPA review completed? () Yes (x) NO

Should Clerk schedule a hearing? () Yes (x) NO
 Requested Date:

SUMMARY STATEMENT OR LEGAL NOTICE LANGUAGE: (If this item is an ordinance or requires a public hearing, you must provide the language for use in the required public notice. Be specific and cite RCW or WCC as appropriate. Be clear in explaining the intent of the action.)

Requesting Council approval for additional budget authority of \$1,989,600 in 2019 and \$1,703,700 in 2020 to be added to the project budget for Fund 361 – Silver Lake Park Improvement Fund. Budget will be used to fund extensive renovations.

COMMITTEE ACTION:

COUNCIL ACTION:

11/7/2018: Introduced 7-0

Related County Contract #:

Related File Numbers:

Ordinance or Resolution Number:

Please Note: Once adopted and signed, ordinances and resolutions are available for viewing and printing on the County's website at: www.co.whatcom.wa.us/council.

PROPOSED BY: Executive
INTRODUCTION DATE: 11/7/18

ORDINANCE NO. _____

**ORDINANCE AMENDING SILVER LAKE PARK IMPROVEMENTS PROJECT BUDGET
(ESTABLISHED THROUGH ORDINANCE 2014-077), FIRST REQUEST**

WHEREAS, Ordinance No. 2014-077 established the project budget for the 2015 Silver Lake Park Improvement Fund; and

WHEREAS, initial funding was used to realign the entrance area for better traffic flow; reconstruct the dump station; widen and rebuild the main road; resurface the group picnic parking lot and provide for drainage improvements; design, engineer and permit campground improvements and provide for a dry hydrant and mitigation area; plus other improvements; and

WHEREAS, additional extensive renovations are needed as described in Exhibit B – Silver Lake Park Improvements Additional Service Request; and

WHEREAS, continued funding for this project is available by transfer from Real Estate Excise Tax Fund II,

NOW, THEREFORE, BE IT ORDAINED by the Whatcom County Council that Ordinance 2014-077 is hereby amended by adding \$1,989,600 of expenditure authority in 2019 and an additional \$1,703,700 in 2020, as described in Exhibit A, to the original project budget of \$880,000, for a total amended project budget of \$4,573,300.

ADOPTED this ____ day of _____, 2018.

ATTEST:

WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WASHINGTON

Dana Brown-Davis, Council Clerk

Rud Browne, Chair of the Council

APPROVED AS TO FORM:

() Approved () Denied



Civil Deputy Prosecutor

Jack Louws, County Executive
Date: _____

EXHIBIT A

SILVER LAKE PARK IMPROVEMENTS FUND AMENDMENT #1 (Fund 361)

Account	Description	Original Project Budget	2019 Amendment #1 to Ord. 2014-077	2020 Amendment #1 to Ord. 2014-077	Total Amended Project Budget
Expenditures					
6190	Direct Billing Rate	\$0	\$53,000	\$55,250	\$108,250
6330	Printing	\$0	\$2,200	\$2,200	\$4,400
6630	Professional Services	\$0	\$203,000	\$225,000	\$428,000
6810	Advertising	\$0	\$1,500	\$1,750	\$3,250
7060	Repairs and Maintenance	\$880,000	\$0	\$0	\$880,000
7380	Other Improvements	\$0	\$1,729,900	\$1,419,500	\$3,149,400
		\$880,000	\$1,989,600	\$1,703,700	\$4,573,300
Revenues					
8301.324	Operating Transfer In - REET II	\$880,000	\$1,989,600	\$1,703,700	\$4,573,300
		\$880,000	\$1,989,600	\$1,703,700	\$4,573,300

EXHIBIT B

2019-2020 Budget Preparation - Regular Additional Service Request

Parks & Recreation

ASR # 2019- 6112 Fund 361 Cost Center 361100 Originator: Michael McFarlane

Expenditure Type: One-Time Add'l FTE Add'l Space Priority 1

Name of Request: Silver Lake Park Improvements

Costs:	Object	Object Description	2019 Requested	2019 Approved	2020 Requested	2020 Approved
	6190	Direct Billing Rate	\$53,000	\$53,000	\$55,250	\$55,250
	6330	Printing	\$2,200	\$2,200	\$2,200	\$2,200
	6630	Professional Services	\$203,000	\$203,000	\$225,000	\$225,000
	6810	Advertising	\$1,500	\$1,500	\$1,750	\$1,750
	7380	Other Improvements	\$1,729,900	\$1,729,900	\$1,419,500	\$1,419,500
	8301.324	Operating Transfer In	(\$1,989,600)	(\$1,989,600)	(\$1,703,700)	(\$1,703,700)
	Totals		\$0	\$0	\$0	\$0

1. Description of Request:

a) Describe the proposed activity or service, and indicate whether it is a higher or lower priority than existing services in your department budget.

This project entails the renovation of the main park campground to include new water and electrical service, road alignment and surfacing and campsite improvements including leveling, surfacing and installation of new pedestals, tables and fire rings. Two of the existing cabins will be renovated as part of this project. Design, permitting, and construction work is also planned for a phased replacement of restrooms and showers at the park.

Work planned in 2019 includes reconstruction and surfacing of roads, realignment of campsites, signage, site preparation for future shower/restroom building, tree removal, registration kiosk, lighting, shouldering, pedestrian paths and new site amenities for the Maple Creek campground. One rental cabin will be updated with new electrical, wall coverings, cabinets and counters, windows and flooring. Design, engineering and permitting will be initiated for the proposed Red Mountain restroom building.

In 2020, work will include construction of the septic field, utilities and a new shower/restroom building in the Red Mountain campground. Design, permitting and engineering will be completed in anticipation of the proposed construction of a new restroom/shower building for the Maple Creek campground in the next budget biennium and renovations for one cabin to include flooring, windows, wall coverings, appliances, cabinets and counters and electrical upgrades.

b) Who are the primary customers for this service?

This project will serve the over 200,000 visitors that use Silver Lake Park annually.

2. Describe the problem this request addresses and why Whatcom County needs to address it.

The condition of the park's roads, restrooms, utilities and campgrounds require renovation and updating. Many of these original improvements are at the end of their useful life and were not designed to accommodate the high volume of use the park receives today. Breakdowns and maintenance costs continue to increase and visitors have repeatedly asked for better facilities. Staff is challenged to maintain the park to acceptable standards due to the condition and age of the infrastructure. Renovation of the rental cabins allows continued use of these structures by the public. Improvements will give park visitors a better experience and help the department maintain revenues.

3. Options

a) What other options have you considered? Why is this the best option?

None. Without well maintained infrastructure, park use would be expected to decrease and some facilities may need to close or be removed for safety purposes. This is a very popular park area experiencing growing visitation annually and use is expected to remain high over the life of these improvements.

b) What are the specific cost savings? (Quantify)

2019-2020 Budget Preparation - Regular Additional Service Request

Parks & Recreation

ASR # 2019- 6112 Fund 361 Cost Center 361100 Originator: Michael McFarlane

Costs for improvements are off set by campground, shower and other concession fees. In 2017, over \$378,000 were generated from camping and park fees. In addition, the park increases traffic and customers for small businesses in the area. Maintenance costs are expected to decrease with new infrastructure improvements.

4. Outcomes / Objectives

a) What outcomes will be delivered and when?

Improvements and specific tasks will be completed as per design and development schedules for the project.

b) How will you know whether the outcomes happened?

Facilities will be open and in use by park visitors upon completion.

5. Other Departments/Agencies

a) Will this ASR impact other departments or agencies? If so, please identify the departments and/or agencies impacted and explain what the impact(s) will be.

Whatcom Planning and Development Services and the Health Department will be involved in the permitting and inspection of construction work.

b) If another department or agency is responsible for part of the implementation, name the person in charge of implementation and what they are responsible for.

N/A

6. What is the funding source for this request?

Real Estate Excise Tax II (REET Fund II) is recommended.