

***Incarceration Prevention and Reduction Task Force
Information Needs and Data Exchange Subcommittee***
DRAFT Meeting Summary for January 10, 2019

1. Call To Order

Committee Member Tyler Schroeder called the meeting to order at 1:30 p.m. in the Whatcom County Courthouse Conference Rooms 513/514, 311 Grand Avenue, Bellingham.

Members Present: Ryan Anderson, Brenda Beeman, Amy Ebenal, Caleb Erickson, Darrin Hall, Erin Herschlip, Marty Mulholland, Darlene Peterson, Dave Reynolds, Perry Rice, Tyler Schroeder

Members Absent: Ann Bjertness, Doug Chadwick, Amy Hockenberry, Wendy Jones, Christine Paulson, Courtney Polinder, Bob Crider, Allen Schubert, Bruce Van Glubt

Also Present: Barry Buchanan

2. Identify outstanding questions, data gaps on the data matrix list, other data needs, and most reliable data source(s)

Peterson referenced and read from her email and reported on the Bellingham Municipal Court's need for access to the Spillman data system, City worksheets on booking information and providing statistics and percentage analysis.

Committee members discussed the need for data to serve two purposes:

1. Provide a snapshot of information on a particular person
2. Engage in trend analysis and provide historic records and information

Committee discussed other information that would be useful for the courts and public defenders to access, including booking history of anyone, not just people who are currently in jail; producing a jail roster with more information, similar to Snohomish County's jail roster; creating forms that provide the information that the jurisdictions and agencies need; data needs from the Intergovernmental Young Adult Offender Policy Academy; the importance of minimizing length of stay for inmates; identifying different release types; and transition toward a web-based jail data system; identifying policy issues to refer to the Task Force, including minimizing length of stay for young adult offenders aged 18 to 24; and the possibility of creating a central data repository that is populated by data from Spillman, the courts, and other agencies and jurisdictions.

3. Discuss future Spillman demonstration and remote access capabilities

Committee members discussed whether a Spillman demonstration would be useful; identifying the information that committee members need and in what format; how Bellingham warrant information is accessed through the judicial information system (JIS); and creating reports:

- Credit for time served, if that time has been used when previously booked and/or on another charge, to calculate a release date.
- Determining a release date for a particular offense
- Mimic spreadsheets being produced by Bellingham municipal court and Bellingham City Attorney's Office

The committee concurred a demonstration is unnecessary, and to create a small workgroup to accomplish enhanced reporting efforts.

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4. Meetings

At the next meeting, the reporting workgroup of committee members could update on developing report mockups as discussed.

Committee members discussed customized queries, transparency of data, and operational efficiencies.

The Committee concurred to meet next on March 7, 2019.

5. Other Business

The Committee discussed how this committee reports back to the Task Force, the need for an update on the Administrative Office of the Courts (AOC) records management system for courts of limited jurisdiction from Bruce Van Glubt, and the suggestion that courts of limited jurisdiction use the Odyssey program.

6. Public Comment

There was no public comment.

7. Adjourn

The meeting adjourned at 2:35 p.m.