

***Incarceration Prevention and Reduction Task Force  
Information Needs and Data Exchange Subcommittee  
Meeting Summary for October 3, 2018***

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**1. Call to Order**

Committee Chair Tyler Schroeder called the meeting to order at 1:30 p.m. in the Whatcom County Courthouse Conference Rooms 513/514, 311 Grand Avenue, Bellingham.

Members Present: Brenda Beeman, Barry Buchanan, Amy Ebenal, Caleb Erickson, Wendy Jones, Dave Reynolds, Perry Rice, Tyler Schroeder, Bruce Van Glub

Members Absent: Ryan Anderson, Doug Chadwick, Erin Herschlip, Amy Hockenberry, Marty Mulholland, Christine Paulson, Darlene Peterson, Courtney Polinder,

**2. Vicky Cullinane, Administrative Office of the Courts, update on the Courts of Limited Jurisdiction case management project**

Vicky Cullinane, Administrative Office of the Courts (AOC), described the progress the AOC has made since she last talked to the committee. Due to a variety of challenges, they have chosen to work with Tyler Technology to customize their product to meet the State's needs. The AOC will revive its court user workgroup in early 2020 to help develop the product. They hope to start contract negotiations soon, and may have some sort of early implementation. Once deployed, they will need to socialize the business partners and users who may resist the updates and changes. She will return to the INDEX Committee in early 2020 for another update.

**3. Workgroup presentation and report, including demonstration of the new jail data webpage**

Erickson reported on the goal of the workgroup to identify quick wins to benefit their partners on the committee, which included getting timely reports to Bellingham Municipal Court and to transition the jail webpages to a more robust system. He is beginning to work with the municipal courts in the small cities to refine and customize their inmate reports. He gave a demonstration of the new website.

Committee members discussed the features of the new system; whether it prevent Google from mining information on who is booked into the jail, which could hamper their future employment opportunities, and; how it will create efficiencies from fewer phone calls to the jail.

**4. Next steps for INDEX and workgroup: Data questions from committees**

The committee discussed statistical monitoring for the new Law Enforcement Assisted Diversion (LEAD) and Groundlevel Response and Coordinated Engagement (GRACE) programs; reviewing which bullet points on the master data list that have been accomplished; asking the full IPR Task Force to provide direction on specific policy questions that the INDEX Committee should work on next, and; asking the subcommittees to clarify their data needs.

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The INDEX Committee and its workgroup have worked on and fulfilled several items on the committees' data lists

The committee concurred to:

- Review the data list to identify items that have been accomplished
- Invite subcommittee members to the INDEX Committee to clarify their data needs
- Consider working with the new LEAD and GRACE programs to set up their data gathering and monitoring programs as their programs are launched.
- Ask the full IPR Task Force to provide direction on specific policy questions that the INDEX Committee should work on next

Ebenal reported on the City of Blaine has begun using live scan for fingerprinting, which will result in more complete and accurate arrest data.

- The committee concurred to invite Blaine representatives to the next meeting and present a full report at the next INDEX Committee, including the grant they received and how it might be deployed countywide.

**5. Intergovernmental Policy Academy action plan and sustainability plan**

Buchanan reported on the Policy Academy plans for moving forward with their project to reduce young adult incarceration. He will work with the Policy Academy members to develop specific next steps for the INDEX Committee.

The committee members discussed the use of memoranda of understanding to share information with other jurisdictions, the ease of sharing aggregate and reportable data versus the complexity of sharing individual data; exceptions allowed in the Revised Code of Washington (RCW) for sharing information for the purpose of research; whether intergovernmental data sharing could be an allowed exception if it's for a similar purpose;

**6. Meetings**

The committee decided to keep the November meeting tentative and to cancel the December meeting.

**7. Other Business**

Rice and committee members updated the committee on other case management technology projects, including:

- Superior Court
- Juvenile Court
- Prosecutor's Office
- Public Defender's Office

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The committee discussed the juvenile court Tyler Technology Right Track supervision module, budgeting for technology projects and transitioning to a more paperless system with the new, more advanced programs.

**8. Public Comment**

There was no public comment.

**9. Adjourn**

The meeting adjourned at 2:55 p.m.