

**PDR Oversight Committee  
Meeting Summary  
February 28, 2020**

Start Time:	8:30 a.m.
Location:	Northwest Annex, Central Conference Room, 5280 Northwest Drive Bellingham

<b>Meeting Highlights</b>
There were 15 people in attendance (7 of the 7 voting members; 2 staff members; 5 Ex Officio; 1 Guest).

<b>Attendees – Members</b>	<b>Affiliation</b>	<b>Present</b>
Brar, Harman	Producer	<input checked="" type="checkbox"/>
Brar, Jagjiwan	Producer	<input checked="" type="checkbox"/>
D’Agnolo, Sean	Producer	<input checked="" type="checkbox"/>
Glyzinski, Jen	Real Estate	<input checked="" type="checkbox"/>
Mackay-Brown, Heather	Incorporated, Non-farmer	<input checked="" type="checkbox"/>
Neely, Burr	Unincorporated, Non-Farmer	<input checked="" type="checkbox"/>
Schissler, Paul	Farm Supporting Business	<input checked="" type="checkbox"/>

<b>Quorum Present</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>
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<b>Attendees – Ex-Official/Contributing</b>	<b>Affiliation</b>	<b>Present</b>
Chris Elder (remote)	Public Works	<input checked="" type="checkbox"/>
Solvei Metcalf	Whatcom Land Trust	<input checked="" type="checkbox"/>
Addie Candib	American Farmland Trust	<input checked="" type="checkbox"/>
Frank Bob	Lummi Nation	<input checked="" type="checkbox"/>
Trevor Delgado (remote)	Nooksack Tribe	<input checked="" type="checkbox"/>
		<input type="checkbox"/>

<b>Attendees - Staff</b>	<b>Present</b>	<b>Attendees</b>	<b>Present</b>
Becky Snijder van Wissenkerke	X	Michael Scisco (Unique Places)(remote)	X
Sarah Collier	X		

<b>Others Present</b>		

**Determination of a Quorum/ Welcome**

We have a Quorum.

**Public Comments**

No public comments at this time.

**Announcements**

No announcements at this time.

**Approval of Minutes**

The January meeting minutes were approved.

**Discussion Items/Business*****Elect Officers***

Officers were elected for 2020. Burr Neely was elected Chair and Jiwan Brar was elected Vice Chair.

***Review Story Map***

The committee reviewed and suggested edits to the PDR story map. The following edits were suggested:

- Add the early PDR Program history to intro and state that the 2019 analysis builds off of long standing efforts
- Remove the words "priority" and "prioritize." Replace with "highlight areas of high conservation value."
- Note that the conservation ranking is specific for the PDR Program. Make connection to County's Comprehensive Plan.
- Provide links to websites for Rural Study Areas, WID, and other items that can be linked.
- Explain in text that cities and urban growth areas are not included. Mention that PDR Program compliments work done in cities. Add a map at the front to show the geographic limitations of the PDR Program. Mention zoning and other ways the land is protected.
- Remove mountain goat
- Remove the combined conservation values map. The program's focus is on agricultural lands, which do not pop out in the combined map.
- When listing factors, use bullets instead of numbers
- Include a link to the PDR Program Guidelines

- Cite data- include in footnote or have factors link to data sources. Or have footnote link to data sources.

The committee requested a conservation values map with completed PDR properties overlaid. This map is for the committee's use and is not to be included in story map.

### ***Review PDR Code (WCC 3.25A)***

The committee reviewed the proposed edits to WCC 3.25A and provided suggestions. Becky updated the document with proposed code changes and will send the updated version to committee for final review. The committee also suggested that the annual report mentioned in WCC 3.25A should be attached to the PDR Program webpage.

### ***Discuss Program Guidelines***

The program guidelines were discussed while reviewing the PDR code. No changes were proposed to the guidelines at this time. Becky asked for clarification as to what stage applicants need to submit a Lot of Record (LOR) Application and review fee. It was decided to tell PDR applicants up from about LOR and fee, but wait to have then submit it until after the PDR administrator obtains a title report and deed history (used to complete LOR). The LOR is due before hiring an appraisal. Chris and Becky will meet with the Whatcom Community Foundation to discuss using funds to cover LOR fees.

### ***New Applications***

The review of new applications was moved to the March agenda.

### ***Future Agenda Items***

- Review Landscape Level Analysis Scoring
- New Applications
- Review Active PDR Applicant List

### ***Next Meeting***

The next meeting was scheduled for March 27, 2020 from 8:30-10 AM at Whatcom County Planning & Development Services.

The meeting was adjourned at 10:00 AM.