

**PDR Oversight Committee  
Meeting Summary  
August 28, 2020**

Start Time:	8:30 a.m.
Location:	Northwest Annex, Central Conference Room, 5280 Northwest Drive Bellingham- Only One Staff Member on site- Others are Remote

<b>Meeting Highlights</b>
There were 12 people in attendance (5 of the 7 voting members; 1 staff member in Annex; 1 PW staff member Online; 3 Contributing Members; and 2 Guests).

<b>Attendees – Members</b>	<b>Affiliation</b>	<b>Present</b>
Brar, Harman	Producer	<input type="checkbox"/>
Brar, Jagjiwan	Producer	<input checked="" type="checkbox"/>
D’Agnolo, Sean	Producer	<input type="checkbox"/>
Glyzinski, Jen	Real Estate	<input checked="" type="checkbox"/>
Mackay-Brown, Heather	Incorporated, Non-farmer	<input checked="" type="checkbox"/>
Neely, Burr	Unincorporated, Non-Farmer	<input checked="" type="checkbox"/>
Schissler, Paul	Farm Supporting Business	<input checked="" type="checkbox"/>

<b>Quorum Present</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>
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<b>Attendees – Ex-Official/Contributing</b>	<b>Affiliation</b>	<b>Present</b>
Chris Elder	Remote PW	<input checked="" type="checkbox"/>
Solvei Metcalf	Remote WLT	<input checked="" type="checkbox"/>
Alex Jeffers	Remote WLT	<input checked="" type="checkbox"/>
Henry Bierlink	Remote AWB	<input checked="" type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

<b>Attendees - Staff</b>	<b>Present</b>	<b>Attendees</b>	<b>Present</b>
Becky Snijder van Wissenkerke	X		

<b>Others Present - Remote</b>		
Michael Scisco- Unique Places	Kate Lenzer- Unique Places	

**Determination of a Quorum/ Welcome**

We have a Quorum.

**Public Comments**

No public comments at this time.

**Announcements**

No Announcements at this time.

**Approval of Minutes - June**

Heather moved to approve the June meeting minutes as written. Jen seconded. The motion passed with all in favor.

**Discussion Items/Business**Current Applicant List- Updates

Becky reviewed current applicant list and status of match funding on a shared screen.

Becky announced the County Council budget approval for purchasing the **Brar, Roper, McLeod,** and **Tevelde** conservation easements.

Alex gave an update on the **Kiera-Duffy** Ecosystem Conservation Easement. **Motion:** Paul motioned to proceed with appraisals on the Kiera-Duffy Ecosystem and Forestry Conservation Easements. Heather seconded and the motion passed with all in favor.

Alex gave an update on the **Saxon Rd** property sale, which has been pushed back. Becky announced that the PDR Program received \$140,000 from an agriculture mitigation fee, and this funding can be used as 50% match for the **Saxon Rd** conservation easement. The committee expressed that a 1:1 ratio for ag mitigation is not enough, and would like to discuss the code and policies at a future meeting. Becky will send the Ag Strategic Plan and Rural Land Study Update to the committee. Chris emphasized the importance of focusing the PDR Program in the Rural Study Areas.

Becky gave updates on the **Savage** and **Harman** applications. The committee supported pursuing as long as grant funding can be obtained.

### PDR Program Video Budget

Becky announced that potentially \$4,000 or more could be budgeted for the creation of a promotional video next year. Jen will seek out an estimate.

### PDR Budget/Staffing Request

Becky informed the committee that PDS's proposed budget for 2021-2022 includes 75% of a full-time equivalent (0.75 FTE) planner, assigned to Becky's position, being devoted to the PDR Program and paid for with Conservation Futures Funds. PDS's proposed budget does not currently include a continuation of \$86,000 for additional contracting that had been available during the 2019-2020 budget. The budget is being reviewed in September and will be presented to Council in October.

The committee discussed resending the request to increase staff time for the PDR Program. It was suggested to consider requesting 1 FTE and extra funding for grant application support. Burr will update and send the letter for review, to be finalized at the September meeting, then immediately sent to Council.

Paul requested a meeting with Executive Sidhu and will inform the committee when it is scheduled.

### Funding Potential for Ecosystem Conservation Easements

Becky explained the need for searching for grant funding to support the acquisition of ecosystem conservation easements. She requested input of potential grant sources.

### **Future Agenda Items**

- Review of Revised Site Selection Criteria
- Review Budget Request Letter
- Ag Mitigation

### **Next Meeting**

The next meeting was scheduled for September 25, 2020, 8:30-10:00 AM. This will be an online meeting only.

**Meeting adjourned at 9:56 AM.**