

**PDR Oversight Committee  
Meeting Summary  
October 23, 2020**

Start Time:	8:30 a.m.
Location:	Northwest Annex, Central Conference Room, 5280 Northwest Drive Bellingham- Only One Staff Member on site- Others are Remote

<b>Meeting Highlights</b>
There were 10 people in attendance (5 of the 7 voting members; 1 staff member in Annex; 1 PW staff member Online; 1 Contributing Member; and 2 Guests).

<b>Attendees – Members</b>	<b>Affiliation</b>	<b>Present</b>
Brar, Harman	Producer	<input type="checkbox"/>
Brar, Jagjiwan	Producer	<input checked="" type="checkbox"/>
D’Agnolo, Sean	Producer	<input checked="" type="checkbox"/>
Glyzinski, Jen	Real Estate	<input type="checkbox"/>
Mackay-Brown, Heather	Incorporated, Non-farmer	<input checked="" type="checkbox"/>
Neely, Burr	Unincorporated, Non-Farmer	<input checked="" type="checkbox"/>
Schissler, Paul	Farm Supporting Business	<input checked="" type="checkbox"/>

<b>Quorum Present</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>
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<b>Attendees – Ex-Official/Contributing</b>	<b>Affiliation</b>	<b>Present</b>
Chris Elder	Remote PW	<input checked="" type="checkbox"/>
Solvei Metcalf	Remote WLT	<input checked="" type="checkbox"/>
		<input checked="" type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

<b>Attendees - Staff</b>	<b>Present</b>	<b>Attendees</b>	<b>Present</b>
Becky Snijder van Wissenkerke	X		

<b>Others Present - Remote</b>		
Michael Scisco- Unique Places	Kate Lenzer- Unique Places	

**Determination of a Quorum/ Welcome**

We have a Quorum.

**Public Comments**

No public comments at this time.

**Announcements**

No Announcements at this time.

**Approval of Minutes - September**

Heather moved to approve the September meeting minutes. Paul seconded. **The motion passed with all in favor.**

**Discussion Items/Business**Response to Budget Request Letter

The committee discussed the response to the budget request letter to Executive Sidhu. The Executive's Office released the proposed 2021-2022 biennial budget. It includes 0.75 FTE dedicated PDR staff support (funded by Conservation Futures) but does not include the \$100,000 requested for addition contracting. The Executive's Office recommended submitting a supplemental budget request to Council to retain addition contracted funding. Becky explained that this request would need to be made in the calendar year the money is to be used. Becky will work on getting an estimate and defining the work to be completed under a potential contract in 2021, and will report back at the next PDROC meeting.

PDR Program Overview

This item was moved to the next meeting.

Final Review of Site Selection Criteria

Becky followed up on the review of the draft score sheets proposed for scoring and ranking applicants. The committee provided input on a few final details and supported proceeding with the revised scoring for the work Unique Places is completing. The score

sheets will need to be presented to Council, since they are part of the PDR Program Guidelines. The committee will revisit this topic at a future meeting before the revisions are presented to Council.

#### Discuss Covering LOR Fee for Low Income Individuals

Becky reviewed the past discussion of using PDR Program funding to cover the Lot of Record fee for low income applicants. Paul gave an overview of Washington State's methodology for determining income eligibility and using a settlement process. The committee gave general consensus that this approach would work. Becky will check internally about creating a policy.

#### Ag Mitigation Follow-Up

Becky reached out to the staff that coordinates the Agriculture Advisory Committee (AAC) to see the AAC's interest in including ag mitigation in their work plan. The AAC expressed interest, and will likely look into this topic in 2021. Heather suggested that initially a background presentation should be given at an AAC meeting, and then AAC members can decide if they wish to pursue. Paul suggested the AAC and PDROC create a subcommittee to pursue. Becky will pass these ideas on to the AAC and will help coordinate.

#### **Future Agenda Items**

- PDR Program Overview
- PDR Ranked Applicant List to Council
- 2021 Supplemental Budget Request for Contracting

#### **Next Meeting**

The next meeting was scheduled for Friday, December 4, 2020, 8:30-10:00 AM. This will be an online meeting only.

**Meeting adjourned at 9:55 AM.**