

***Incarceration Prevention and Reduction Task Force  
Information Needs and Data Exchange Subcommittee  
Meeting Summary for November 19, 2020***

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**1. Call to Order**

Committee Chair Caleb Erickson called the meeting to order at 1:30 p.m. The meeting was a remote-only virtual Zoom webinar.

Members Present: Brenda Beeman, Barry Buchanan, Amy Ebenal, Caleb Erickson, Dave Reynolds, Perry Rice, Kathy Smith, Wendy Jones

Members Absent: Ryan Anderson, Amy Hockenberry, Erin Herschlip, Courtney Polinder, Tyler Schroeder, Bruce Van Glubt, Maia Vanyo

**2. [Vicky Cullinane, Administrative Office of the Courts, to provide an update on the Courts of Limited Jurisdiction case management project \(00:00:31\)](#)**

Cullinane updated the committee on the State's project status, including the details of the contract with Tyler Technologies:

- Pilot project courts in Pierce County
- Next roll-out events and order, starting in Eastern Washington
- The North Washington roll-out for Whatcom County
- Implementation of electronic filing within a year, including fees and fee exceptions

The committee and presenter discussed:

- The project website and listserv for further information
- How best to get information out to filers, including the legal community

**3. [Barry Buchanan to provide an update on the MacArthur grant program studying racial and ethnic data and disparities \(00:09:44\)](#)**

Buchanan described the purpose of the grant and reported on the peer learning network involving 15 counties across the country. He described the local group's action steps, program goals, and measures for gauging success. They will be working with a grant program advisor on further development and implementation.

**4. [Review data matrix \(00:14:46\)](#)**

Erickson and Rice reported on the need to update the data matrix soon as new records management software and systems come online in the Prosecutor's Office and Public Defender's Office.

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**5. [Racial Equity \(00:16:50\)](#)**

Erickson and Jones reported on the updated FBI race and ethnicity code data reported from the Spillman System. The federal government data collection system is returning to a more detailed Hispanic ethnicity data collection. The County is updating its system accordingly, but the data collection will not be retroactive.

The request for data on race and ethnicity of the jury pool comes from the IPR Task Force comes from the Legal and Justice Systems Committee. INDEX Committee members discussed how that information is not collected at this time.

Racial and ethnic statistics for the entire county was also requested by the Legal and Justice Systems Committee. Those statistics have already been gathered and provided to the committee.

**6. Other Business**

There was no other business.

**7. Public Comment**

There were no public comments.

**8. Adjourn**

The meeting adjourned at 11:58 a.m.