

***Incarceration Prevention and Reduction Task Force  
Information Needs and Data Exchange Subcommittee  
Meeting Summary for March 4, 2021***

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*Note: Agenda item links to YouTube video are functional at the time this meeting summary was created, however YouTube links may change. Links will not be updated. Please refer to time notation on each agenda item.*

**1. Call to Order**

Committee Chair Caleb Erickson called the meeting to order at 1:30 p.m. in the Whatcom County Courthouse Conference Rooms 513/514, 311 Grand Avenue, Bellingham.

Members Present: Ryan Anderson, Barry Buchanan, Amy Hockenberry, Caleb Erickson, Erin Herschlip, Wendy Jones, Dave Reynolds, Perry Rice, Tyler Schroeder, Kathy Smith, Bruce Van Glubt, Maia Vanyo

Members Absent: Brenda Beeman, Amy Ebenal

**2. [Update from Vicky Cullinane, Administrative Office of the Courts, on the Courts of Limited Jurisdiction case management project \(01:18\)](#)**

Cat Robinson, Administrative Office of the Courts Project Manager, shared and read from a presentation on the project, including the history of the project, project team members, e-filing benefits and roll-out schedule, Odyssey CMS and Tyler Supervision, and next steps.

The committee members and presenter discussed storage location of e-file documents,

**3. [Presentation from Perry Rice on case management systems coming online in 2021 \(21:28\)](#)**

Rice shared and read from an update on criminal justice case management systems, including the rollout schedule for new systems in the Superior, Juvenile, and District Courts and in the Prosecutor's, Public Defender's, and Sheriff's Office.

**4. [Discussion of systems that can be used to view aggregate data throughout the Criminal Justice System \(33:55\)](#)**

Erickson reported on the idea for gathering data across all parts of the criminal justice system to consider the impacts of programs to reduce recidivism and deal with other issues in the criminal justice system. Recidiviz, a criminal justice data platform, is one potential central repository to find information and data points across the system.

**5. [Update on an email distribution system and the process for requesting data from the INDEX Committee \(37:56\)](#)**

Erickson and Rice reported on the email distribution list set up for members of the Task Force to send requests. The intended use is for when members of the Task Force have requests of the INDEX Committee.

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**6. Other Business (39:17)**

Jones reported that the year-end jail bed day use and bookings report is available. There is a 48 percent drop in jail populations from 2019 to 2020, mostly due to shutting down a significant portion of the jail due to Covid.

Erickson reported that the IPRTF Annual Report is due in June. He will draft a committee report for review at the May INDEX Committee meeting. He will write a draft report and send it out for comments and for a final committee vote in May.

**7. Public Comment**

There were no public comments.

**8. Adjourn**

The meeting adjourned at 2:15 p.m.