

**Incarceration Prevention and Reduction Task Force  
Information Needs and Data Exchange (INDEX) Committee**

1:30 - 3:00 p.m., August 4, 2022. Hybrid meeting

If you require special assistance to participate, please contact the County Council Office at least 96 hours in advance.

**Meeting Participation Information**

Meetings are held in a hybrid format. Members of the public may attend via Zoom webinar using the join link below or in person at the County Council office located at 311 Grand Avenue, Suite 105. All committee members will participate remotely via Zoom. Zoom attendees will join the meeting without audio or video controls. The Webinar Host will invite attendees to speak at the appropriate time during the meeting.

[Link to join meeting](#)

Call in phone number: (253) 215-8782

Webinar ID: 818 1199 1027

Password: 17783

**AGENDA**

Land Acknowledgement Statement: Before we begin, we acknowledge that we are gathered on the traditional and unceded territory of the Lummi, Nooksack, Samish and Semiahmoo People who have cared for and tended this land since time immemorial. Truth and acknowledgment are critical to building mutual respect and connection across all barriers of heritage and difference. We begin this effort to acknowledge what has been buried by honoring the truth. We pay respect to their elders past and present. Please take a moment to consider the many legacies of violence, displacement, migration, and settlement that bring us together here today. And please join us in uncovering such truths at any and all public events.

**Packet Pages**

**1. Call to Order**

**2. Potential Data Analyst FTE**

*Discussion/Caleb Erickson*

- Housed where?
- Scope of work?
- Other aspects of the position?

**3. Data Dissemination Project (continued from June meeting) ..... 1 – 3**

*Discussion/Stephen Gockley*

- Known periodic data reports being published currently
- Reaching out to other agencies

**4. [Whatcom Resource Information Collaborative \(WRIC\)](#) ..... 4 – 5**

*Information*

- Schedule a presentation in October?

**5. Other Business**

**6. Public Comment**

1. If you would like to speak, virtually “raise your hand.”
  - a. Online: select the Raise Hand icon
  - b. Phone: Press \*9
2. When called upon to speak, unmute your microphone. Inform the Webinar Host if you would like to enable your video during your comments.
3. Please state your full name for the record.
4. Staff will disable your microphone when you are done speaking.

**7. Adjourn**

*Meeting summary of the previous meeting is included at the end of the packet for information only. Committee members may suggest changes and/or corrections to the draft summary to [jlassite@co.whatcom.wa.us](mailto:jlassite@co.whatcom.wa.us). Audio recordings are the official meeting record and can be found on the IPRTF and committee [website](#).*

## Upcoming Meetings

Visit the [Task Force website meeting calendar](#) for the most up-to-date meeting schedule

At this time, all meetings are held in a hybrid format. Members of the public may attend meetings via Zoom webinar or in person at the County Council office, 311 Grand Ave Suite 105, Bellingham.

<u>IPR TASK FORCE</u>	<b>COMMITTEES</b>				
Monthly 2 <sup>nd</sup> or 3 <sup>rd</sup> Monday 9-11 AM	<u>BEHAVIORAL HEALTH</u> Monthly 3 <sup>rd</sup> Tuesday 9:00-10:30 AM	<u>LEGAL &amp; JUSTICE SYSTEMS</u> Monthly 2 <sup>nd</sup> Tuesday 11:30 AM – 12:30 PM	<u>CRISIS STABILIZATION FACILITY</u> Quarterly, 3 <sup>rd</sup> Thursday 9:30-11:00 AM	<u>INDEX</u> Bi-monthly 1 <sup>st</sup> Thursday 1:30-3:00 PM	<u>STEERING</u> Monthly Various Thursdays 11:00 AM - 12:30 PM
August 15 September 19 October 17 November 14 December 19	August 16 <b>September 20 (11:30-1:00)</b> October 18 November 15 <b>December 13* (11:30-1:00)</b>	August 9 <b>September 20*</b> October 11 November 8 <b>December 13</b>	October 20	October 6 December 1	September 8 October 6 November 3 December 8

## **IPRTF DATA DISSEMINATION PROPOSAL**

Recommended by the IPRTF Steering Committee, April 7, 2022

**Basis:** We have recognized the fact that data across the points of the Sequential Intercept Model and all criminal-system agencies is incomplete, poorly shared, and only intermittently relied on in setting policy and practices. In the past year, though, we have also become aware that we do have available a more substantial amount of data than we initially realized. For example, Chief Jones regularly distributes a detailed data report on the jail population. The GRACE and LEAD programs carefully track information on their clients and the services they receive. The Health Department recently began participating in a state-level collaborative sharing monthly data on local opioid use in Whatcom County. Drug court and mental health court maintain useful information on their services and outcomes. Bellingham Municipal Court has provided valuable documentation of their use of both pretrial and post-conviction electric home monitoring. The District Court probation office and the Superior Court's Pretrial Services Unit record their activities. Other examples abound.

The task force can start doing more right now to incorporate existing data into our reforms, while the beginning work of our INDEX committee, the upgrading of multiple data systems, and the promising efforts of the Justice Project's Stakeholder Advisory Committee continue. The task force needs to have available data on a regular basis and that data should be more directly accessible to the public as well. Dissemination of currently available data fulfills the task force's duty under its originating ordinance, WCC Chapter 2.46, furthers its commitment to expand public awareness of our work and the reasons for it, and provides a foundational element (Question 2) in utilizing the GARE Racial Equity Toolkit.

**PROPOSAL:** *The Incarceration Prevention and Reduction Task Force will receive periodic data collection reports from any point within the multi-jurisdictional criminal-legal system, along with similar data reports from related service/treatment/support systems within the task force's scope of interest, such as from the Health Department, the North Sound Administrative Services Organization, the state Health Care Authority and DSHS, the Healthy Whatcom collaborative, school districts, and others. Such reports will also be made readily accessible to community members, to the extent allowed by the Public Records Act, Chapter 42.56 RCW, and will be posted and clearly identified on the task force homepage on the County website.*

### **Implementation Steps:**

The Task Force will approve this proposal and charge the Steering Committee and INDEX Committee with jointly coordinating this effort and keeping available data sets current.

1. The INDEX Committee will compile a comprehensive list of regular data reports and will request distribution of all such reports to support staff for the task force.
2. The INDEX Committee will evaluate the formatting of data in all reports and will recommend changes in formatting that make the data more user-friendly and uniform in presentation.

3. Support staff for the task force will distribute all reports to members of the task force Steering Committee, and to any other task force member who requests receipt of such reports.
4. The Steering Committee will initiate steps to work with County IT staff to create access to data reports on the task force homepage as quickly as possible.
5. The Steering Committee will coordinate regular exchanges of data between the task force and the Justice Project's Stakeholder Advisory Committee.

**IPRTF Data Dissemination Proposal:** The Incarceration Prevention and Reduction Task Force will receive periodic data collection reports from any point within the multi-jurisdictional criminal-legal system, along with similar data reports from related service/treatment/support systems within the task force's scope of interest, such as from the Health Department, the North Sound Administrative Services Organization, the state Health Care Authority and DSHS, the Healthy Whatcom collaborative, school districts, and others. Such reports will also be made readily accessible to community members, to the extent allowed by the Public Records Act, Chapter 42.56 RCW, and will be posted and clearly identified on the task force homepage on the County website." - Approved April 2022

Report Title	Source	Creator	Frequency
Jail Snapshot	Sheriff's Office, Corrections Division	Wendy Jones	Weekly, Monthly, Annual
Whatcom County LEAD Program Quarterly Report	Health Dept., Response Systems Division	Thomas McAuliffe	Quarterly
	NS-BHO		
	Washington State Health Care Authority		
	Wa. State Dept. of Social & Health Svcs		
	Healthy Whatcom		
	--- School District		
	Crisis Stabilization Facility - Detox?		monthly?
	Crisis Stabilization Facility - Mental Health?		monthly?

# WRIC Presentation Screenshots:

## Phase 1A: Data Utility

- A reliable and searchable data utility with resources/services developed in open source technologies, adequately staffed to curate and improve inclusion and access for all, sustainably.
- This data utility is the foundation for integrated use with many external databases and websites, including care/case management tools in Phase 2.
- Data Utility information is freely shared.

1 to 3 years

## Phase 1B: System Navigation & Resource Access Training

- Trained staff to support human services professionals to add and maintain current information, services and resources.
- Trained community members for self-service use of database.
- Navigational support, when needed.
- Trained staff at community access points (like libraries, schools and resource service centers)--places to go with people to help access the information needed.

1 to 4 years

## Phase 2: Care/Case Management Tools

- Interoperability with platforms offering care/case management tools with bi-directional, cross-platform, closed loop referral systems that ensure protection of privacy and adherence to laws.
- The care/case management & the data utility form an integrated technology platform.

2 to 4 years

## Phase 3: Community Information Exchange System

A county-wide commitment between human services providers to use shared language, a data utility, and the integrated technology platform to plan for and deliver enhanced community care. For an example visit [San Diego's CIE](#)

5 to 10 years

## What will it take?

Leadership: Co-Designed System

The screenshot displays an Airtable interface for 'Whatcom (OR AT v.2.0)'. The main view is a grid of records for 'Whatcom County' (Count 168). The table has the following columns: name, alternate\_name, x-status, x-verification, and Service Area. The records are numbered 1 through 14, with a total of 259 records shown at the bottom. The 'x-status' column contains 'Vetted' labels. The 'x-verification' column contains various service names. The 'Service Area' column is set to 'Whatcom County' for all records.

	A name	A alternate_name	x-status	x-verification	Service Area
1	A Watered Garden Family Learning Center		Vetted		Whatcom County
2	Answers Counseling		Vetted	Answers Counseling	Whatcom County
3	Bellingham Community Meal		Vetted	Bellingham Community Meal	Whatcom County
4	Bellingham Food Bank		Vetted	Bellingham Food Bank	Whatcom County
5	Bellingham Parks and Recreation		Vetted	Bellingham Parks and Recreat	Whatcom County
6	Bellingham Public Schools		Vetted		Whatcom County
7	Blaine Community Assistance Program	Blaine CAP	Vetted	Blaine CAP	Whatcom County
8	Blaine Food Bank		Vetted		Whatcom County
9	Blaine School District		Vetted		Whatcom County
10	Blue Skies for Children		Vetted	Blue Skies	Whatcom County
11	Brigid Collins Family Support Center		Vetted	Brigid Collins	Whatcom County
12	Ferndale Community Services		Vetted	Ferndale Community Services	Whatcom County
13	Ferndale Food Bank		Vetted		Whatcom County
14	Ferndale School District		Vetted		Whatcom County

On the right side of the interface, there is a map view titled 'Dashboard 1' with a sub-view 'Map'. The map shows a geographic area with several red circular markers containing numbers (3, 6, 64, 6). The map includes controls for 'Light', 'Map', and 'Satellite' views, and a search bar.

# THE DATA UTILITY: A PUBLIC GOOD & SERVICE

# **Incarceration Prevention and Reduction Task Force: Information Needs and Data Exchange (INDEX) Committee**

Meeting Summary for June 2, 2022

*Agenda item links to YouTube video are functional at the time this meeting summary was created, however, YouTube links may change. Links in this document will not be updated. Please refer to the time notation on each agenda item.*

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## **1. Call to Order**

Committee Chair Caleb Erickson called the meeting to order at 1:33 P.M. The meeting was held via remote-only Zoom Webinar.

Members Present: Ryan Anderson, Amy Ebenal, Caleb Erickson, Wendy Jones, Jon'ese Pearson, David Reynolds, Bruce Van Glubt, Maia Vanyo

Members Absent: Brenda Beeman, Barry Buchanan, Amy Hockenberry, Perry Rice, Satpal Sidhu/Tyler Schroeder, Kathy Smith

## **2. Data Dissemination**

Erickson reported that the Task Force is requesting some periodic reports be gathered and posted on the Task Force website. Erickson proposed e-mailing INDEX Committee members, as well as a variety of organizations and individuals, asking that the reports they already gather be sent to Jill Nixon, Legislative Coordinator. Committee members and Nixon discussed who might have such reports and how best to access them.

## **3. 2022 Annual Report: INDEX Committee**

Erickson asked committee members to let Nixon know if they had any changes to make to the report by the end of next week. Erickson went over the "next steps" section of the report. He stated that he wanted to make sure that the INDEX Committee's membership includes the right people to achieve the next steps. He asked members to consider whether there are others in their organization that would be well suited to the Committee.

## **4. Other Business**

There was no other business.

## **5. Public Comment**

There were no public comments.

## **6. Adjourn**

The meeting adjourned at 2:01 P.M.