

# Versaterm Clearing & Study Codes

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## Policy Statement

When deputies clear calls and activities through dispatch or themselves through Versaterm CAD they will include the appropriate Clearing Code utilizing all available clearing codes. When clearing traffic stops they will also include the appropriate race study code in accordance with RCW 43.101.410

## Persons Affected

Law Enforcement Deputies

## Study Code

In accordance with RCW 43.101.410(1) which requires, local law enforcement agencies to “within fiscal constraints, collect demographic data on traffic stops and analyze that data to ensure that racial profiling is not occurring.” Deputies will list the race of the violator for the traffic stop which should be determined by the deputy’s perception of the person’s race based observed physical appearance. Deputies should not ask the driver in order to seek clarification of their race.

For those limited instances where deputies are unable to make an assessment of the driver’s race, they may clear the study code as “U -Unknown”.

## **The available study codes are:**

- A Asian/Pacific Islander
- B Black
- E East Indian
- H Hispanic
- N Native American
- W White
- U Unknown \* **Should rarely be used**

## Clearing Code

Deputies will clear all calls / activities using the most appropriate clearing code. Some codes will push data to Spillman while others will not. If a Spillman report needs to be generated deputies will need to use a code that pushes.

**The available clearing codes are:**

- A Arrest – Booked
- X Cancel/Cancel by radio
- C Cited – Released
- F Follow – Up (**Does not push to Spillman**)
- I Infraction (**Does not push to Spillman**)
- N No Report
- Z No Spillman Workflow (**Does not push to Spillman**)
- O Referred other Agency
- R Report
- G Unable to Locate
- U Unfounded
- W Warning (**Does not push to Spillman**)

**Example:**

As an example if a deputy contacted a Hispanic driver and issued an infraction the clearing to Whatcomm would be, “clear Henry Ida.” In this case a Spillman case would not be generated.